

**POWER PLAY CENTER  
FACILITY USE PROCEDURES**

1. Facility rentals are based on one hour periods with the exception of rentals during public skate or unless otherwise stated on the approved application.
2. Complete the facility use agreement and submit it to Rick Novack Community Center. Once a complete facility use application and full payment of rental fees are submitted, dates and times will be checked based upon availability and pending management approval. All fees must be paid and all requirements must be met two weeks prior to the rental. A rental is not approved until all requirements have been met at least two weeks prior to the use and you have received an approved signed facility use form and confirmation letter.
  - FEES MUST BE PAID AT LEAST TWO WEEKS IN ADVANCE OF EVENT.**
  - PERMITTEES MUST BE IN ATTENDANCE AT THE SPECIFIED TIME FOR USE OF FACILITY AND NOT LEAVE FACILITY UNATTENDED AT ANY TIME.**
  - RESERVATIONS ARE NOT FINAL UNTIL ALL FEES ARE PAID.**
  - IF YOUR RENTAL FEES ARE NOT PAID WITHIN 14 DAYS OF YOUR EVENT, THE DISTRICT RESERVES THE RIGHT TO CANCEL YOUR RENTAL AND CHARGE YOU A 10% CANCELLATION FEE APPLIED TO THE FEES AND DEPOSIT.**
3. No announcement, publicity or advertising is to be done on rentals until applicant has received a copy of the approved facility use form and your rental has been confirmed.
4. A rental may be canceled due to emergencies or other reasons beyond the control of the Power Play Center and/or Hesperia Recreation and Park District.
5. Refunds
  - a. Full refunds will be processed should a rental be canceled by Power Play Center and/or Hesperia Recreation and Park District. This does not include failure to meet terms of the agreement by the applicant.
  - b. A ten percent (10%) cancellation penalty fee will be applied to use fees and the deposit.
6. All video games and amusement games are “play at your own risk”. Power Play Center will not be responsible for any loss of money. All vending machines are “at your own risk” and Power Play will not be responsible for any loss of money.
7. Follow all other Hesperia Recreation and Park District policies, procedures and rules for building and park use. Conform with all applicable State, County and Local codes and laws.
8. The Power Play Center is a non-smoking facility.
9. Party decorations are allowed, however, decorations which cause a safety or maintenance concern will not be allowed. No Confetti or foreign objects will be allowed. No inside or outside electrical appliances will be permitted. Ask the Facility Manager if your planned decorations will be allowed.
10. Music will be provided by the District only.
11. Skate at your own risk

(Turn over for facility use application and agreement)