



BOARD OF DIRECTORS REGULAR MEETING AGENDA

Kelly J. Gregg *President*

James Roberts III *Vice President*

Jose Gonzalez *Director*

Shawna Irish *Director*

Roman Aguilar III *Director*

Robert Hernandez *Acting General Manager*

HESPERIA RECREATION AND PARK DISTRICT

Wednesday, July 10, 2024 - 6:00 P.M.

Lime Street Park Community Center

16292 Lime Street, Hesperia, CA 92345

AGENDA

CALL TO ORDER

- a. Roll Call
- b. Approval of Agenda

FLAG SALUTE

MESSAGE TO THE PUBLIC/PUBLIC COMMENT

Welcome to this Board of Directors Meeting. The Board encourages public participation. If you desire to address the Board on any District-related matter or item on the Agenda, you are asked to please fill out one of the speaker forms in the back of the meeting room and turn it in to the General Manager. When called upon, please come forward, and state your name and address (if you wish) before addressing the Board. Please limit your comments to five minutes per speaker.

Please note that if you address the Board on items NOT on the Agenda, the Brown Act does not allow discussion of such items. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information, request a report back, or give a very limited factual response.

CONSENT ITEMS

The following items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion, unless a Board member requests that an item be removed from the consent agenda and held for discussion.

- A. Approval of Minutes of Special Meeting, June 17, 2024
- B. Approval of Minutes of Special Meeting, June 21, 2024
- C. Approval of Minutes of Regular Meeting, June 26, 2024

PULLED CONSENT ITEMS

DISCUSSION/ACTION ITEMS

- D. **PUBLIC HEARING** - Intention to Establish a Communities Facility District and Future Annexation Area No. 2024-1 (Silverwood Maintenance Services)
 - a. **Approval of Resolution No. 24-07-01**, a Resolution of Formation of Community Facilities District and Future Annexation Area
 - b. **Approval of Resolution No. 24-07-02**, a Resolution Calling Special Landowner Election for Community Facilities District
 - c. **Approval of Resolution No. 24-07-03**, a Resolution Declaring Results of Special Landowner Election and Directing Recording of Notice of Special Tax Lien
 - d. **Adoption of Ordinance No. 24-01**, Ordinance of the Hesperia Recreation and Park District Levying Special Tax Within Community Facilities District
- E. **Discussion / Action Item:** Review and approval of invoice for Property Insurance
- F. **Discussion/ Action Item:** "Play Ball" baseball event for youth - Assemblymember Juan Carrillo, District 49 and Major League Baseball.
- G. **Discussion/Action Item:** Review and approval of quote for playground equipment at Hesperia Lake Park
- H. **Discussion/ Action Item:** Human Resources Contract Services Updates and Recommendation
- I. **Discussion / Action Item:** Approval of General Manager Contract
- J. **Discussion/ Action Item:** Review and approval of invoice for Bracy Hawkins Law

CORRESPONDENCE/WRITTEN COMMUNICATION

GENERAL MANAGER REPORT

BOARD MEMBER REPORTS

Standing Committees:

Recreation Foundation - Gonzalez/Roberts

Tri-Agency – Aguilar/Irish (no meeting held)
Safety, Security, and Maintenance – Roberts/Aguilar
Personnel – Irish/Gregg (no meeting held)
Finance – Gregg/Irish
Event – Irish/Aguilar
Development – Roberts/Gregg (no meeting held)

Other:

Association of the San Bernardino County Special Districts

BOARD MEMBER COMMENTS

CLOSED SESSION ITEMS

- A. Conference with Legal Counsel – Anticipated Litigation under Government Code Section 54956.9(d)(4)- 2 Items

REPORT FROM CLOSED SESSION, IF ANY

ANNOUNCEMENTS

The next Regular Board Meeting is scheduled for July 24, 2024, at 6:00 p.m. and will be held in the Lime Street Community Center at 16292 Lime Street, Hesperia, CA 92345.

ADJOURNMENT

It is the intent of the Hesperia Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Hesperia Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District Office at (760) 244-5488, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Board Meeting documents can be reviewed by the public at the District Office, 16292 Lime Street, Hesperia, CA - Monday through Friday, 8:30 a.m. to 5:00 p.m.

**HESPERIA RECREATION AND PARK DISTRICT
INTER-OFFICE MEMO**

DATE: July 5, 2024, **PHONE:** (760) 244-5488
FROM: FRANCES SCHAUWECKER, EXECUTIVE DISTRICT CLERK
Hesperia Recreation and Park District
TO: BOARD OF DIRECTORS
Hesperia Recreation and Park District
SUBJECT: EXPANDED AGENDA INFORMATION FOR REGULAR BOARD
MEETING 7/10/2024

DISCUSSION/ACTION ITEMS

- D. PUBLIC HEARING** - Intention to Establish a Communities Facility District and Future Annexation Area No. 2024-1 (Silverwood Maintenance Services)

Background: We have advertised a Public Hearing on the Intention to Establish a Communities Facility District and Future Annexation Area No. 2024-1 (Silverwood Maintenance Services) The Board will take public testimony as required by law.

Recommendation: Open Public Hearing, take public testimony, and close Public Hearing.

Reference Materials Included In Tab: YES NO

- E. Discussion/Action Item:** Review and approval of invoice for Property Insurance

Background: The insurance company will need us to pay the initial premium for property insurance.

Recommendation: Approval for payment

Reference Materials Included In Tab: YES NO

1. Alliant Insurance Services Inc.

- F. Discussion/Action Item:** "Play Ball" baseball event for youth – Assemblymember Juan Carrillo, District 49 and Major League Baseball.

Background: The District has had the honor to be asked to join Assemblymember Juan Carrillo, District 49, and Major League Baseball in hosting a children’s activity/outreach event called “Play Ball”.

Recommendation:

It is the recommendation of the Recreation Manager for the board to approve the collaboration of this community outreach event and waive the field rental fees of \$168.00 for the field use.

Reference Materials Included In Tab: **YES** **NO**

1. Memo from Recreation Manager

G. Discussion/Action Item: Review and approval of quote for playground equipment at Hesperia Lake Park

Background: Miracle is the only company that has parts for the needed repairs at Hesperia Lake Park.

Recommendation: Approval of the estimate.

Reference Materials Included In Tab: **YES** **NO**

1. Estimate from Miracle Recreation Equipment Company

H. Discussion/Action Item: Human Resources Contract Services Updates and Recommendation

Background: Staff has been working to secure proposals for Human Resources Services.

Recommendation: Review and Approval of proposal for HR Services.

Reference Materials Included In Tab: **YES** **NO**

1. CPS HR Consultation
2. Puzzle HR Consulting

I. Discussion/Action Item: Approval of General Manager Contract

Background: Review the contract for the Acting General Manager

Recommendation: Approval the contract for the Acting General Manager

Reference Materials Included In Tab: **YES** **NO**

J. **Discussion/Action Item:** Review and approval of invoice for Bracy Hawkins Law

Background: Bracy Hawkins Law submitted their monthly invoice for approval

Recommendation: Review and approve the invoice

Reference Materials Included In Tab: YES NO



BOARD OF DIRECTORS SPECIAL MEETING

Kelly Gregg President
James Roberts III Vice President
Jose Gonzalez Director
Roman Aguilar III Director
Shawna Irish Director

Calvin Louie Acting General Manager

HESPERIA RECREATION AND PARK DISTRICT

Monday, June 17, 2024 - 6:00 p.m.
Lime Street Park Community Center
16292 Lime Street, Hesperia, CA 92345

In compliance with the Brown Act, the following HRPD Board President will be participating via teleconference from the following location:

President Kelly Gregg (HRPD Board President), 292 Marine Way, Juneau AK 99801

**THE PUBLIC MAY PARTICIPATE VIA TELECONFERENCE WITH MICROSOFT TEAMS.
JOIN THE MEETING FROM YOUR COMPTUER, TABLET, OR SMARTPHONE:**

Join Zoom Meeting

<https://us05web.zoom.us/j/81899962663?pwd=wi80rMpmkcC9wM54ngrbPuxAPxXIcr.1>

Meeting ID: 818 9996 2663

Passcode: 4wudh6

MINUTES

CALL TO ORDER

The Hesperia Recreation and Park District Board of Directors Special Meeting was called to order by President Roberts at 6:00 p.m., at the Lime Street Park Community Center, located at 16292 Lime Street, Hesperia, CA 92345.

ROLL CALL

ATTENDANCE

BOARD PRESENT:	Aguilar, Roberts, Gonzalez via phone, Irish, Gregg via zoom
BOARD ABSENT:	None
STAFF PRESENT:	Schauwecker, Chavez
OTHERS:	Mr. Hawkins, via Zoom

FLAG SALUTE

The Flag Salute was led by Vice President Roberts.

MESSAGE TO THE PUBLIC/PUBLIC COMMENTS

Welcome to this Board of Director’s Special Meeting. The Board encourages public participation. If you desire to address the Board on any item on the Agenda, you are asked to please fill out one of the speaker forms in the back of the meeting room and turn it in to the General Manager. When called upon, please come forward, and state your name and address, if you wish, before addressing the Board.

CONSENT ITEMS

None

DISCUSSION/ACTION ITEMS

None

Meeting recessed from open session at 6:06 p.m.

Meeting reconvened into closed session at 6:07 p.m.

CLOSED SESSION ITEMS

- A. To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee Under Gov’t Code § 54957(b)(1). (General Manager)

Meeting recessed from closed session at 6:50 p.m.

Meeting reconvened into open session at 6:50 p.m.

REPORT FROM CLOSED SESSION, IF ANY

- It was reported that they will be terminating the acting General Manager with cause, it was a unanimous roll call vote.
- Appointing Robert Hernandez to run day to day operations effective immediately

ANNOUNCEMENTS

The next Regular Board Meeting is scheduled June 26, 2024, at 6:00 p.m. and will be held in the Lime Street Community Center at 16292 Lime Street, Hesperia, CA 92345.

ADJOURNMENT

The meeting was adjourned by declaration by Vice President Roberts at 6:51 p.m.

Respectfully submitted,

Robert Hernandez
Acting General Manager

Frances Schauwecker
Board Secretary/ Clerk of the Board



BOARD OF DIRECTORS SPECIAL MEETING

Kelly Gregg *President*
James Roberts III *Vice President*
Jose Gonzalez *Director*
Roman Aguilar III *Director*
Shawna Irish *Director*

Robert Hernandez *General Manager*

HESPERIA RECREATION AND PARK DISTRICT

Friday, June 21, 2024 – 6:00 p.m. Lime
Street Park Community Center 16292
Lime Street, Hesperia, CA 92345

In compliance with the Brown Act, the following HRPD Board President will be participating via teleconference from the following location:

President Kelly Gregg (HRPD Board President), Carnival Cruise Ship Miracle, Stateroom 8235, in transit between Prince Rupert, Canada and San Francisco, CA, approximate latitude/longitude: (54.318198,-130.322561)

**THE PUBLIC MAY PARTICIPATE VIA TELECONFERENCE WITH MICROSOFT TEAMS.
JOIN THE MEETING FROM YOUR COMPTUER, TABLET, OR SMARTPHONE:**

Join Zoom Meeting

<https://us05web.zoom.us/j/82194250447?pwd=epGNDiACt1Ca1bajk51tyT5yr4EF7O.1>

Meeting ID: 821 9425 0447

Passcode: 3P8qfM

MINUTES

CALL TO ORDER

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by Vice President Roberts at 6:01 p.m., at the Lime Street Park Community Center, located at 16292 Lime Street, Hesperia, CA 92345.

ROLL CALL

ATTENDANCE

BOARD PRESENT:	Roberts, Gonzalez, Irish, Aguilar, Gregg via Zoom
BOARD ABSENT:	None
STAFF PRESENT:	Hernandez, Schauwecker, Chavez
OTHERS:	Mr. Hawkins via zoom

FLAG SALUTE

The Flag Salute was led by Director Roberts.

MESSAGE TO THE PUBLIC/PUBLIC COMMENTS

Welcome to this Board of Director's Special Meeting. The Board encourages public participation. If you desire to address the Board on any item on the Agenda, you are asked to please fill out one of the speaker forms in the back of the meeting room and turn it in to the General Manager. When called upon, please come forward, and state your name and address, if you wish, before addressing the Board.

CONSENT ITEMS

None

DISCUSSION/ACTION ITEMS

A. **Discussion/Action Item:** General Liability and Workers Compensation Updates

B. **Action Item:** Resolution No. 24-06-05 Authorizing Participation in ERMA Resolution of the Hesperia Recreation and Park District Authorizing Participation in the Employment Risk Management Authority.

MOTION: It was moved by Director Aguilar to Resolution No. 24-06-05 Authorizing Participation in ERMA Resolution of the Hesperia Recreation and Park District Authorizing Participation in the Employment Risk Management Authority. President Gregg seconded to approve resolution. The motion passed by the following roll call vote:

AYES: Gonzalez, Irish, Aguilar, Roberts, Gregg

NOES: None

ABSENT: None

ABSTAIN: None

C. **Action Item:** Resolution No. 24-06-06 A resolution of the Board of the Hesperia Recreation and Park District in the County of San Bernardino, California approving execution of the joint powers agreement creating the Public Entity Risk Management authority and joining the liability program.

MOTION: It was moved by Director Aguilar to Resolution No. 24-06-06 A resolution of the Board of the Hesperia Recreation and Park District in the County of San Bernardino, California approving execution of the joint powers agreement creating the Public Entity Risk Management authority and joining the liability program. President Gregg seconded to approve resolution. The motion passed by the following roll call vote:

AYES: Gonzalez, Irish, Aguilar, Roberts, Gregg

NOES: None

ABSENT: None

ABSTAIN: None

- D. Action Item:** Resolution No: 24-06-07 A resolution of the Hesperia Recreation and Park District authorizing application to the Director of Industrial Relations, State of California for Certificate of Consent to Self-Insure Workers Compensation Liabilities.

MOTION: It was moved by Director Gonzalez to Resolution No: 24-06-07 A resolution of the Hesperia Recreation and Park District authorizing application to the Director of Industrial Relations, State of California for Certificate of Consent to Self-Insure Workers Compensation Liabilities. Director Irish seconded to approve resolution. The motion passed by the following roll call vote:

AYES: Gonzalez, Irish, Aguilar, Roberts, Gregg

NOES: None

ABSENT: None

ABSTAIN: None

- E. Action Item:** Resolution No. 24-06-08 A resolution of the Board of Directors Approving Coverage of All Officers and Employees under one Master Faithful Performance Bond.

MOTION: It was moved by Director Aguilar to Resolution No. 24-06-08 A resolution of the Board of Directors Approving Coverage of All Officers and Employees under one Master Faithful Performance Bond President Gregg seconded to approve resolution. The motion passed by the following roll call vote:

AYES: Gonzalez, Irish, Aguilar, Roberts, Gregg

NOES: None

ABSENT: None

ABSTAIN: None

- F. Action Item:** Resolution No. 24-06-09 A Resolution of the Board of Directors for the Hesperia Recreation and Park District to Authorize and Approve Pooling of Self Insurance through the Workers' Compensation Program of the Public Entity Risk Management Authority.

MOTION: It was moved by Director Gonzalez to Resolution No. 24-06-09 A Resolution of the Board of Directors for the Hesperia Recreation and Park District to Authorize and Approve Pooling of Self Insurance through the Workers' Compensation Program of the Public Entity Risk Management Authority. Director Irish seconded to approve resolution. The motion passed by the following roll call vote:

AYES: Gonzalez, Irish, Aguilar, Roberts, Gregg

NOES: None

ABSENT: None

ABSTAIN: None

CLOSED SESSION ITEMS

None

ANNOUNCEMENTS

The next Regular Board Meeting is scheduled June 26, 2024, at 6:00 p.m. and will be held in the Lime Street Community Center at 16292 Lime Street, Hesperia, CA 92345.

ADJOURNMENT

The meeting was adjourned by declaration by Vice President Roberts at 6:08 p.m.

Respectfully submitted,

Robert Hernandez
Acting General Manager

Frances Schauwecker
Board Secretary/Clerk of the Board



BOARD OF DIRECTORS REGULAR MEETING AGENDA

Kelly J. Gregg *President*

James Roberts III *Vice President*

Jose Gonzalez *Director*

Shawna Irish *Director*

Roman Aguilar III *Director*

Robert Hernandez *Acting General Manager*

HESPERIA RECREATION AND PARK DISTRICT

Wednesday, June 26, 2024 - 6:00 P.M.

Lime Street Park Community Center

16292 Lime Street, Hesperia, CA 92345

MINUTES

CALL TO ORDER

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by President Gregg at 6:02 p.m., at the Lime Street Park Community Center, located at 16292 Lime Street, Hesperia, CA 92345.

ROLL CALL

ATTENDANCE

BOARD PRESENT:

Roberts, Aguilar, Irish, Gregg via Zoom

BOARD ABSENT:

Gonzalez

STAFF PRESENT:

Hernandez, Schauwecker, Chavez, Artola, Hauser, Varner, Ramos, Trenholm, Lamp

OTHERS:

Mr. Hawkins via zoom, Gary Drylie, Michael Mellor, The KYA Group; Employees Toms Burgers,

APPROVAL OF AGENDA

Agenda Revision

MOTION: It was moved by President Gregg and seconded by Vice President Roberts to approve the agenda adding an emergency item to the Agenda under CLOSED SESSION, Item B., The Appointment of an Interim Acting General Manager. The motion passed by the following roll call vote:

AYES: Roberts, Aguilar, Irish, Gregg

NOES: None

ABSENT: Gonzalez

ABSTAIN: None

FLAG SALUTE

The Flag Salute was led by Director Roberts.

PROCLAMATIONS AND PRESENTATIONS

a. Presentation of Certificates of Appreciation for Team Members Serving During the Hesperia Fire.

- Mr. Ramos gave a presentation to the team members from Tom’s Family Restaurant to help serve the firefighters during the Hesperia Fire. Also recognized Texas Roadhouse for their participation in serving the firefighters. Mr. Ramos also recognized the firefighters for their efforts in serving to fight the fires.

MESSAGE TO THE PUBLIC/PUBLIC COMMENT

- Gary Drylie expressed concerns about the turnover of General Managers. And the by-laws, for the HARD Foundation.

CONSENT ITEMS

The following items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion, unless a Board member requests that an item be removed from the consent agenda and held for discussion.

- A. Approval of Minutes of Regular Meeting, June 12, 2024
- B. Claims for Payment

MOTION: It was moved by Director Irish and seconded by Director Roberts to approve Consent Items A. with revised minutes presented. The motion passed by the following roll call vote:

- AYES:** Irish, Aguilar, Roberts, Gregg
- NOES:** None
- ABSENT:** Gonzalez
- ABSTAIN:** None

PULLED CONSENT ITEMS

Item B. was pulled by President Gregg.

- B. Claims for Payment

MOTION: It was moved by President Gregg and seconded by Director Aguilar to approve Consent Item C. The motion passed by the following roll call vote:

- AYES:** Aguilar, Irish, Roberts, Gregg
- NOES:** None
- ABSENT:** Gonzalez
- ABSTAIN:** None

DISCUSSION/ACTION ITEMS

C. FY2024/2025 Foundation Budget

MOTION: It was moved by Director Irish and seconded by Director Aguilar to approve the Fiscal Year 2024/2025 HARD Foundation Budget. The motion passed by the following roll call vote:

AYES: Irish, Aguilar, Roberts, Gregg
NOES: None
ABSENT: Gonzalez
ABSTAIN: None

D. FY2024/2025 District Budget

MOTION: It was moved by Director Aguilar and seconded by Director Irish to approve the Fiscal Year 2024/2025 District Budget. The motion passed by the following roll call vote:

AYES: Irish, Aguilar, Roberts, Gregg
NOES: None
ABSENT: Gonzalez
ABSTAIN: None

E. Discussion/ Action Item: Workplace Violence Training and Adoption of Policy

MOTION: It was moved by Director Aguilar and seconded by President Gregg to approve Adopt the Workplace Violence Training Policy. The motion passed by the following roll call vote:

AYES: Aguilar, Roberts, Irish, Gregg
NOES: None
ABSENT: Gonzalez
ABSTAIN: None

F. Discussion/ Action Item: Human Resources Contract Services Updates and Recommendation

- a. The Board gave direction to staff to research at least 5 companies and bring it back to the next meeting. If staff can get 5 quotes before the next meeting to call a special meeting to resolve this issue.

G. Discussion/ Action Item: Axom Office Safety Plan Program

MOTION: No motion was made. Item was tabled.

H. Discussion Item: Update on Rick Novak Gymnasium Sub Floor

MOTION: It was moved by Vice President Roberts and seconded by Director Aguilar to approve the bid for the subfloor work at Rick Novack Gym. The motion passed by the following roll call vote:

AYES: Roberts, Irish, Aguilar, Gregg,

NOES: None

ABSENT: Gonzalez

ABSTAIN: None

I. Discussion/ Action Item: Timberlane Park Skate design approval

MOTION: It was moved by President Gregg and seconded by Director Aguilar to approve the design for the Timberlane Skate Park as presented with the addition of a monument for plaques. The motion passed by the following roll call vote:

AYES: Roberts, Irish, Aguilar, Gregg,

NOES: None

ABSENT: Gonzalez

ABSTAIN: None

J. Discussion/ Action Item: Palm Street Park Restroom Design and Approval

MOTION: No motion was made. Item was tabled.

K. Discussion Item: Datura Lot Update

- a. Michael gave us an update on the demolition of the house, with an anticipated completion date.

L. Discussion Item: Epic Center Roofing Update

- a. Michael gave us an update on the Epicenter and the status of the permit with the City of Hesperia.

GENERAL MANAGER/STAFF REPORTS - The General Manager will report on the following topics, report on committees, or other activities.

- a. General Manager
- b. Recreation Programs
- c. Lake
- d. Parks Division
- e. Park Ranger
- f. Marketing

- Mr. Hernandez gave an update on the splash pad at palm street park. Mr. Hernandez referred gave an update on the Insurance Application with PERMA.

BOARD MEMBER COMMENTS

Irish: Thanked the Finance Manager for all the work that was done on the budget.

Roberts: Thanked staff, sponsors and Board Members for help with the fire.

Aguilar: Thanked staff for preparing the budget and help with the fire.

Gregg: Thanked staff and asked for continued patience as we move through this transition time. Also thanked staff and Members of the Board that helped with the fire.

Meeting recessed from open session at: 7:50 pm

Meeting reconvened into closed session at: 8:00 pm

CLOSED SESSION ITEMS

Conference with Legal Counsel - Anticipated Litigation - Government Code 54956.9 (e) (1)

Meeting recessed from closed session at: 8:35 pm

Meeting reconvened into open session at: 8:35 pm

REPORT FROM CLOSED SESSION, IF ANY

- 4-0 Vote to appoint Robert Hernandez as the Acting General Manager, will bring back a contract at the next meeting.

AYES: Roberts, Irish, Aguilar, Gregg,

NOES: None

ABSENT: Gonzalez

ABSTAIN: None

ANNOUNCEMENTS

The next Regular Board Meeting is scheduled for July 10, 2024, at 6:00 p.m. and will be held in the Lime Street Community Center at 16292 Lime Street, Hesperia, CA 92345.

ADJOURNMENT

The meeting was adjourned by declaration by President Gregg at 8:36 p.m.

Respectfully submitted,

Robert Hernandez
Acting General Manager

Frances Schauwecker
Board Secretary/Clerk of the Board

RESOLUTION NO. 24-07-01

**RESOLUTION OF FORMATION OF COMMUNITY FACILITIES DISTRICT AND
FUTURE ANNEXATION AREA**

HESPERIA RECREATION AND PARK DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(SILVERWOOD MAINTENANCE SERVICES)

The Board of Directors of the Hesperia Recreation and Park District (hereafter referred to as the "Board of Directors") does resolve as follows:

WHEREAS, this Board of Directors adopted a resolution entitled "Resolution Declaring its Intention to Establish A Community Facilities District and Future Annexation Area" (the "Resolution of Intention"), stating its intention to form the "Hesperia Recreation and Park District Community Facilities District No. 2024-1 (Silverwood Maintenance Services) and Future Annexation Area" ("CFD 2024-1") pursuant to Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing with Section 53311, of the California Government Code (the "Act"); and

WHEREAS, the Resolution of Intention, incorporating a map of the proposed boundaries of CFD 2024-1 and future annexation area and stating the services to be provided and the rate and method of apportionment of the special tax to be levied within CFD 2024-1 to pay for the services, is on file with the Clerk of the Board and the provisions of the Resolution of Intention are incorporated herein by this reference as if fully set forth herein; and

WHEREAS, on this date, this Board of Directors held a noticed public hearing as required by the Act and the Resolution of Intention with respect to the proposed formation of CFD 2024-1; and

WHEREAS, at the hearing, all interested persons desiring to be heard on all matters pertaining to the formation of CFD 2024-1, the services to be provided therein and the levy of such special tax were heard, and a full and fair hearing was held; and

WHEREAS, at the hearing, evidence was presented to this Board of Directors on such matters before it, including a special report (the "Report") as to the services to be

provided through CFD 2024-1 and the costs thereof, a copy of which is on file with the Clerk of the Board, and this Board of Directors at the conclusion of said hearing is fully advised in the premises; and

WHEREAS, no written protests have been filed with the Clerk of the Board by 50% or more of the registered voters residing within the territory of CFD 2024-1 or property owners that own one-half or more of the area of land within CFD 2024-1 and not exempt from the proposed special taxes.

NOW, THEREFORE, the Board of Directors of the Hesperia Recreation and Park District, **DOES HEREBY RESOLVE** as follows:

1. The Recitals set out above are true and correct.
2. The proposed special tax to be levied within CFD 2024-1 has not been precluded by majority protest pursuant to section 53324 of the Act.
3. All prior proceedings taken by this Board of Directors in connection with the establishment of CFD 2024-1 and the levy of the special tax have been duly considered and are hereby found and determined to be valid and in conformity with the Act.
4. The community facilities district designated the “Hesperia Recreation and Park District Community Facilities District No. 2024-1 (Silverwood Maintenance Services)” of the District is hereby established pursuant to the Act.
5. The boundaries of CFD 2024-1, as set forth in the map of CFD 2024-1 heretofore recorded in the San Bernardino County Recorder’s Office on June 13, 2024, at 2:33 p.m., in the Book of Maps of Assessment and Community Facilities Districts at Book 91, Pages 71-72 as Document No. 2024-0136731, are hereby approved, are incorporated herein by reference and shall be the boundaries of CFD 2024-1.
6. The type of public services proposed to be financed by CFD 2024-1 and pursuant to the Act shall consist of those items shown in Exhibit A hereto and by this reference incorporated herein (the “Services”).
7. Except to the extent that funds are otherwise available to CFD 2024-1 to pay for the Services, a special tax (the “Special Tax”) sufficient to pay the costs thereof, secured by the recordation of a continuing lien against all non-exempt real property in CFD 2024-1, is intended to be levied annually within CFD 2024-1, and collected in the same manner as ordinary ad valorem property taxes or in such other manner as may be prescribed by this Board of Directors.

8. The proposed rate and method of apportionment of the Special Tax among the parcels of real property within CFD 2024-1, in sufficient detail to allow each landowner within the proposed CFD 2024-1 to estimate the maximum amount such owner will have to pay, are shown in Exhibit B attached hereto and hereby incorporated herein.
9. It is hereby found and determined that the Services are necessary to meet increased demands placed upon local agencies, including the District, as the result of development occurring in CFD 2024-1. The Services are in addition to those provided in the territory of CFD 2024-1 as of the date hereof and will not supplant services already available within the territory of CFD 2024-1 as of the date hereof.
10. The District Manager, or his or her designee, 16292 Lime Street, Hesperia, California, telephone number (760) 244-5488, is the officer of the District who will be responsible for preparing annually a current roll of the levy of the Special Tax obligations by assessor's parcel number and who will be responsible for estimating future levies of the Special Tax.
11. Upon recordation of a notice of special tax lien pursuant to Section 3114.5 of the California Streets and Highways Code, a continuing lien to secure each levy of the Special Tax shall attach to all nonexempt real property in CFD 2024-1, and this lien shall continue in force and effect until the Special Tax obligation is prepaid and permanently satisfied and the lien canceled in accordance with law or until collection of the Special Tax by the District ceases.
12. In accordance with the Act, the annual appropriations limit, as defined by subdivision (h) of Section 8 of Article XIII B of the California Constitution, of CFD 2024-1 is hereby preliminarily established at \$35,000,000 and such appropriations limit shall be submitted to the voters of CFD 2024-1 as hereafter provided. The proposition establishing such annual appropriations limit shall become effective if approved by the qualified electors voting thereon and shall be adjusted in accordance with the applicable provisions of the Act and the Constitution.
13. Pursuant to the provisions of the Act, the proposed levy of the Special Tax and the proposed establishment of the appropriations limit specified above shall be submitted to the qualified electors of CFD 2024-1 at an election the time, place and conditions of which election shall be as specified by a separate resolution of this Board of Directors.
14. This resolution shall take effect upon its adoption.

PASSED, APPROVED AND ADOPTED this 10th day of July 2024.

Board President
Hesperia Recreation and Park District

District Secretary
Hesperia Recreation and Park District

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss.
HESPERIA RECREATION AND PARK DISTRICT)

I, Frances Schauwecker, District Secretary of the Hesperia Recreation and Park District, County of San Bernardino, State of California do hereby certify that the foregoing Resolution No. 2024-07-01 was regularly adopted by the Board of Directors of said Hesperia Recreation and Park District at a regular meeting of said Board of Directors held on the 10th day of July 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

District Secretary
Hesperia Recreation and Park District

Exhibits: A. Description of Services
B. Rate and Method of Apportionment of Special Tax

RESOLUTION NO. 2024-07-02

**RESOLUTION CALLING SPECIAL LANDOWNER ELECTION
FOR COMMUNITY FACILITIES DISTRICT**

**HESPERIA RECREATION AND PARK DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(SILVERWOOD MAINTENANCE SERVICES)**

The Board of Directors of the Hesperia Recreation and Park District (hereafter referred to as the "Board of Directors") does resolve as follows:

WHEREAS, this Board of Directors has adopted a resolution entitled "Resolution of Formation of Community Facilities District and Future Annexation Area" (the "Resolution of Formation"), ordering the formation of the "Hesperia Recreation and Park District Community Facilities District No. 2024-1 (Silverwood Maintenance Services) and Future Annexation Area" ("CFD 2024-1"), defining the public services (the "Services") to be provided by CFD 2024-1, authorizing the levy of a special tax on property within CFD 2024-1 and preliminarily establishing an appropriations limit for CFD 2024-1, all pursuant to Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing with Section 53311, of the California Government Code (the "Act"); and

WHEREAS, pursuant to the provisions of the Resolution of Formation, the propositions of the levy of the special tax and the establishment of the appropriations limit shall be submitted to the qualified electors of CFD 2024-1 as required by the provisions of the Act.

NOW, THEREFORE, the Board of Directors of the Hesperia Recreation and Park District, DOES HEREBY RESOLVE as follows:

1. The Recitals set out above are true and correct.
2. Pursuant to the Act, the issues of the levy of the special tax and the establishment of the appropriations limit shall be submitted to the qualified electors (as defined below) of CFD 2024-1 at an election called therefor as provided below.

3. This Board of Directors hereby finds that fewer than 12 persons have been registered to vote within the territory of CFD 2024-1 for each of the ninety (90) days preceding the close of the public hearings heretofore conducted and concluded by this Board of Directors for the purposes of these proceedings. Accordingly, and pursuant to Section 53326 of the Act, this Board of Directors finds that, for these proceedings, the qualified electors are the landowners within CFD 2024-1 and that the vote shall be by such landowners or their authorized representatives, each having one vote for each acre or portion thereof such landowner owns in CFD 2024-1 as of the close of the public hearing.
4. This Board of Directors hereby calls a special election to consider the issues described in section 1, above, which election shall be held on July 10, 2024, and the results thereof canvassed at the meeting of this Board of Directors on July 10, 2024. The Clerk of the Board is hereby designated as the official to conduct the election and to receive all ballots until the close of business on the election date. It is hereby acknowledged that the Clerk of the Board has on file the Resolution of Formation, a map of the boundaries of CFD 2024-1, and a sufficient description to allow the Clerk of the Board to determine the electors of CFD 2024-1. Pursuant to Section 53327 of the Act, the election shall be conducted by messenger or mail-delivered ballot pursuant to Section 4000 of the California Elections Code. This Board of Directors hereby finds that paragraphs (a), (b), (c) (1) and (c)(3) of Section 4000 are applicable to this special election, except that Sections 53326 and 53327 of the Act shall govern for purposes of determining the date of the election.
5. As authorized by Section 53353.5 of the Act, the issues described in section 1 above shall be combined into a single ballot measure, the form of which as attached hereto as Exhibit "A," is hereby approved. The Clerk of the Board is hereby authorized and directed to cause a ballot, in substantially the form of Exhibit "A," to be delivered to each of the qualified electors of CFD 2024-1. Each ballot shall indicate the number of votes to be voted by the respective landowner to which the ballot pertains. Each ballot shall be accompanied by all supplies and written instructions necessary for the use and return of the ballot. The envelope to be used to return the ballot shall be enclosed with the ballot, have the return postage prepaid, and contain the following: (a) the name and address of the landowner, (b) a declaration, under penalty of perjury, stating that the voter is the owner of record or authorized representative of the landowner entitled to vote and is the person whose name appears on the envelope, (c) the printed name, signature and address of the voter, (d) the date of signing and place of execution of the declaration pursuant to clause (b) above, and (e) a notice that the envelope contains an official ballot.

6. This Board of Directors hereby further finds that the provisions of Section 53326 of the Act requiring a minimum of 90 days following the adoption of the Resolution of Formation to elapse before the special election are for the protection of the qualified electors of CFD 2024-1. There is on file with the Clerk of the Board a written waiver executed by all the qualified electors of CFD 2024-1 allowing for a shortening of the time for the special election to expedite the process of formation of CFD 2024-1 and waiving any requirement for notice, analysis and arguments in connection with the election. Accordingly, this Board of Directors finds and determines that the qualified electors have been fully apprised of and have agreed to the shortened time for the election and waiver of analysis and arguments, and have thereby been fully protected in these proceedings. This Board of Directors also finds and determines that the Clerk of the Board has concurred in the shortened time for the election. Analysis and arguments with respect to the ballot measures are hereby waived, as provided in Section 53327 of the Act.
7. Under Section 50075.1 of the Government Code, the following accountability provisions shall apply to the special taxes: (a) the construction and/or acquisition of the Services and the incidental costs thereof, all as defined in the Resolution of Formation, shall constitute the specific single purpose; (b) the proceeds shall be applied only to the specific purposes identified in (a) above; (c) there shall be created special account(s) or funds(s) into which the proceeds shall be deposited; and (d) there shall be caused to be prepared an annual report if required by Section 50075.3 of the Government Code.
8. Under Section 50075.1 of the Government Code, the following accountability provisions shall apply to the special taxes: (a) the provision and/or acquisition of the Services and the incidental costs thereof, all as defined in the Resolution of Formation, shall constitute the specific single purpose; (b) the proceeds shall be applied only to the specific purposes identified in (a) above; (c) there shall be created special account(s) or funds(s) into which the proceeds shall be deposited; (d) there shall be citizen oversight of CFD 2024-1, and (e) there shall be caused to be prepared an annual audit and report of CFD 2024-1.
9. This Resolution shall take effect upon its adoption.

PASSED, APPROVED AND ADOPTED this 10th day of July 2024.

Board President
Hesperia Recreation and Park District

District Secretary
Hesperia Recreation and Park District

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss.
HESPERIA RECREATION AND PARK DISTRICT)

I, Frances Schauwecker, District Secretary of the Hesperia Recreation and Park District, County of San Bernardino, State of California do hereby certify that the foregoing Resolution No. 2024-07-02 was regularly adopted by the Board of Directors of said Hesperia Recreation and Park District at a regular meeting of said Board of Directors held on the 10th day of July 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

District Secretary
Hesperia Recreation and Park District

Exhibit: A. Official Ballot Special Tax Election

EXHIBIT A

**HESPERIA RECREATION AND PARK DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(SILVERWOOD MAINTENANCE SERVICES)**

**OFFICIAL BALLOT
SPECIAL TAX ELECTION**

This ballot is for a special, landowner election. You must return this ballot in the enclosed postage paid envelope to the office of the Clerk of the Board of the Hesperia Recreation and Park District (the "District") **no later than the hour of 6:00 p.m. on Wednesday, July 10, 2024**, either by mail or in person. The Clerk of the Board's office is located at 16292 Lime Street, Hesperia, California.

To vote, mark a cross (X) on the voting line after the word "YES" or after the word "NO." All marks otherwise made are forbidden. All distinguishing marks are forbidden and make the ballot void. If you wrongly mark, tear, or deface this ballot, return it to the Clerk of the Board of the District and obtain another.

The estimated maximum amount of money raised annually, subject to an annual escalation factor, by this measure is expected to be \$416,875 per year upon full build out of the CFD, based on the rate and duration of the special tax as set forth in the rate and method of apportionment of special taxes for the CFD.

BALLOT MEASURE: Shall the Hesperia Recreation and Park District be authorized to annually levy a special tax solely on lands within the Hesperia Recreation and Park District Community Facilities District No. 2024-1 (Silverwood Maintenance Services) (the "CFD") in accordance with the rate and method contained in the Resolution of Formation of the CFD adopted by the Board of Directors of the District on July 10, 2024, commencing in the District's fiscal year 2024/25, to pay for the municipal services for the CFD, the costs of the District in administering the CFD and County charges, and shall the annual appropriations limit of the CFD be established in the amount of \$35,000,000?

YES: _____

NO: _____

By execution in the space provided below, you also indicate your waiver of (i) the time limit pertaining to the conduct of the election, (ii) any requirement for analysis and arguments with respect to the ballot measure, and (iii) any irregularity in the proceedings that may be claimed as a result of the this vote or the application of such waivers.

Assessor Parcel No's:
0397-491-01, 0397-491-02, 0397-491-03, 0397-
491-04, 0397-491-05, 0397-491-06, 0397-491-07,
0397-501-01, 0397-501-02, 0397-521-01

Property Owner:
SILVERWOOD DEVELOPMENT PHASE I, LLC

Signature: _____

Acreage: 158.391

Printed Name: _____

Number of Votes: 159

Title: _____

RESOLUTION NO. 24-07-03

**RESOLUTION DECLARING RESULTS OF SPECIAL LANDOWNER ELECTION
AND DIRECTING RECORDING OF NOTICE OF SPECIAL TAX LIEN**

HESPERIA RECREATION AND PARK DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(SILVERWOOD MAINTENANCE SERVICES)

The Board of Directors of the Hesperia Recreation and Park District (hereafter referred to as the "Board of Directors") does resolve as follows:

WHEREAS, this Board of Directors has adopted a resolution entitled "Resolution of Formation of Community Facilities District" (the "Resolution of Formation"), ordering the formation of the "Hesperia Recreation and Park District Community Facilities District No. 2024-1 (Silverwood Maintenance Services) and Future Annexation Area" ("CFD 2024-1"), authorizing the levy of a special tax on property within CFD 2024-1 and preliminarily establishing an appropriations limit for CFD 2024-1, all pursuant to Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing with Section 53311, of the California Government Code (the "Act"); and

WHEREAS, under the provisions of the Resolution of Formation and pursuant to a resolution entitled "Resolution Calling Special Landowner Election for Community Facilities District" (the "Election Resolution") heretofore adopted by this Board of Directors, the propositions of the levy of the special tax and the establishment of the appropriations limit were submitted to the qualified electors of CFD 2024-1 as required by the provisions of the Act; and

WHEREAS, pursuant to the terms of the Election Resolution, which are by this reference incorporated herein, the special election has been held and the Clerk of the Board has certified to a Canvass and Statement of Results of Election (the "Canvass"), a copy of which is attached hereto as Exhibit A; and

WHEREAS, this Board of Directors has been informed of the Canvass, finds it appropriate and wishes to complete its proceedings for CFD 2024-1.

NOW, THEREFORE, the Board of Directors of the Hesperia Recreation and Park District, DOES HEREBY RESOLVE as follows:

1. The Recitals set out above are true and correct.
2. The issues presented at the special election were the levy of a special tax within CFD 2024-1 and the approval of an annual appropriations limit not to exceed \$35,000,000, all pursuant to the Resolution of Formation.
3. The Board of Directors hereby approves the Canvass and finds that it shall be a permanent part of the record of its proceedings for CFD 2024-1. Pursuant to the Canvass, the issues presented at the special election were approved by the qualified electors of CFD 2024-1 by more than two-thirds of the votes cast at the special election.
4. Pursuant to the voter approval, CFD 2024-1 is hereby declared to be fully formed with the authority to levy the special taxes and to have the established appropriations limit, all as heretofore provided in these proceedings and in the Act. It is hereby found that all prior proceedings and actions taken by this Board of Directors with respect to CFD 2024-1 were valid and in conformity with the Act.
5. The Clerk of the Board is hereby directed to complete, execute and cause to be recorded in the office of the County Recorder of the County of San Bernardino a notice of special tax lien in the form required by the Act, such recording to occur no later than fifteen (15) days following adoption of this resolution by the Board of Directors.
6. This Resolution shall take effect upon its adoption.

PASSED, APPROVED AND ADOPTED this 10th day of July 2024.

Board President
Hesperia Recreation and Park District

District Secretary
Hesperia Recreation and Park District

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss.
HESPERIA RECREATION AND PARK DISTRICT)

I, Frances Schauwecker, District Secretary of the Hesperia Recreation and Park District, County of San Bernardino, State of California do hereby certify that the foregoing Resolution No. 24-07-03 was regularly adopted by the Board of Directors of said Hesperia Recreation and Park District at a regular meeting of said Board of Directors held on the 10th day of July 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

District Secretary
Hesperia Recreation and Park District

Exhibit: A. Canvass and Statement of Result of Election

EXHIBIT A

CANVASS AND STATEMENT OF RESULT OF ELECTION

**HESPERIA RECREATION AND PARK DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(SILVERWOOD MAINTENANCE SERVICES)**

I hereby certify that on July 10, 2024, I canvassed the returns of the election held on July 10, 2024, in the Hesperia Recreation and Park District Community Facilities District No. 2024-1 (Silverwood Maintenance Services) and the total number of ballots cast in such CFD and the total number of votes cast for and against the measure are as follows and the totals as shown for and against the measure are full, true and correct:

	Qualified Landowner Votes	Votes Cast	<u>YES</u>	<u>NO</u>
Hesperia Recreation and Park District Community Facilities District No. 2024-1 (Silverwood Maintenance Services) Special Tax Election, July 10, 2024	<u>159</u>	_____	_____	_____

BALLOT MEASURE: Shall the Hesperia Recreation and Park District be authorized to annually levy a special tax solely on lands within the Hesperia Recreation and Park District Community Facilities District No. 2024-1 (Silverwood Maintenance Services) (the "CFD") in accordance with the rate and method contained in the Resolution of Formation of the CFD adopted by the Board of Directors of the District on July 10, 2024, commencing in the District's fiscal year 2024/25, to pay for the municipal services for the CFD, the costs of the District in administering the CFD and County charges, and shall the annual appropriations limit of the CFD be established in the amount of \$35,000,000?

YES: _____

NO: _____

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND on July 10, 2024.

By: _____
District Secretary
Hesperia Recreation and Park District

ORDINANCE NO. 24-01

**ORDINANCE OF THE HESPERIA RECREATION AND PARK DISTRICT
LEVYING SPECIAL TAX WITHIN COMMUNITY FACILITIES DISTRICT**

HESPERIA RECREATION AND PARK DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 2024-1
(SILVERWOOD MAINTENANCE SERVICES)

WHEREAS, on May 29, 2024, this Board of Directors adopted a resolution entitled "Resolution Declaring its Intention to Establish A Community Facilities District and Future Annexation Area" (the "Resolution of Intention"), and has conducted proceedings (the "Proceedings") to establish the "Hesperia Recreation and Park District Community Facilities District No. 2024-1 (Silverwood Maintenance Services) and Future Annexation Area" ("CFD 2024-1") pursuant to the Mello-Roos Community Facilities Act, Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing with Section 53311, of the California Government Code (the "Act") to levy a special tax (the "Special Tax") to finance certain municipal services (the "Services) as provided in the Act; and

WHEREAS, pursuant to notice as specified in the Act, and as part of the Proceedings, the Board of Directors has held a public hearing under the Act relative to the determination to proceed with the formation of CFD 2024-1 and the rate and method of apportionment of the Special Tax to be levied within CFD 2024-1 to finance the Services, and at such hearing all persons desiring to be heard on all matters pertaining to the formation of CFD 2024-1 and the levy of the Special Tax were heard, substantial evidence was presented and considered by this Board of Directors and a full and fair hearing was held; and

WHEREAS, upon the conclusion of the hearing, this Board of Directors adopted its "Resolution of Formation of Community Facilities District" (the "Resolution of Formation"), pursuant to which it completed the Proceedings for the establishment of CFD 2024-1, the authorization of the levy of the Special Tax within CFD 2024-1 and the calling of an election within CFD 2024-1 on the propositions of levying the Special Tax and establishing an appropriations limit within CFD 2024-1, respectively; and

WHEREAS, on July 10, 2024, a special election was held among the landowners within CFD 2024-1 at which such landowners approved the levy of the Special Tax by the two-thirds vote required by the Act, which approval has been confirmed by resolution of this Board of Directors.

NOW, THEREFORE, the Board of Directors of the Hesperia Recreation and Park District DOES ORDAIN as follows:

1. By the passage of this Ordinance, the Board of Directors hereby authorizes and levies the Special Tax within CFD 2024-1 pursuant to the Act, at the rate and in accordance with the rate and method of apportionment of Special Tax (“Rate and Method of Apportionment”) on file with the Clerk of the Board and as approved in the Resolution of Formation. By this reference, both the Resolution of Intention and the Resolution of Formation are incorporated herein. The Special Tax is hereby levied commencing in fiscal year 2024/25 and in each fiscal year thereafter to pay for the Services for CFD 2024-1, as contemplated by the Resolution of Formation and the Proceedings and all costs of administering CFD 2024-1.
2. The Hesperia Recreation and Park District (the “District”) General Manager or designee, or an employee or consultant of the District, is hereby authorized and directed each fiscal year to determine the specific Special Tax to be levied for the next ensuing fiscal year for each parcel of real property within CFD 2024-1, in the manner and as provided in the Rate and Method of Apportionment.
3. Exemptions from the levy of the Special Tax shall be as provided in the Resolution of Formation, the Rate and Method of Apportionment and the applicable provisions of the Act. In no event shall the Special Tax be levied on any parcel within CFD 2024-1 in excess of the maximum Special Tax specified in the Resolution of Formation.
4. All of the collections of the Special Tax shall be used as provided in the Act and in the Resolution of Formation, including, but not limited to, the payment of costs of the Services, the payment of the costs of the District in administering CFD 2024-1, and the costs of collecting and administering the Special Tax.
5. The Special Tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall have the same lien priority, and be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes; provided, however, that the Board of Directors may provide for other appropriate methods of collection by resolution(s) of the Board of Directors. In addition, the provisions of Section 53356.1 of the Act shall apply to delinquent Special Tax payments. The District Manager or its designee (“District Manager”) is hereby authorized and directed to provide all necessary information to the auditor/tax collector of the County of San Bernardino in order to effect proper billing and collection of the Special Tax, so that the Special Tax shall be included on the secured property tax roll of the County of San Bernardino for fiscal year 2024/25 and for each fiscal year thereafter until no

longer required to pay for the Services or until otherwise terminated by the District.

- 6. If for any reason any portion of this ordinance is found to be invalid, or if the Special Tax is found inapplicable to any particular parcel within CFD 2024-1, by a court of competent jurisdiction, the balance of this ordinance and the application of the Special Tax to the remaining parcels within CFD 2024-1 shall not be affected.
- 7. The District Manager shall sign this Ordinance and the Clerk of the Board shall cause the same to be published immediately after its passage at least once in a newspaper of general circulation circulated in the District.

This Ordinance shall take effect immediately upon final passage.

Introduced this 10th day of July 2024.

Passed, Approved and Adopted this 24th day of July 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

 Board President
 Hesperia Recreation and Park District

 District Secretary
 Hesperia Recreation and Park District

STATE OF CALIFORNIA)
 COUNTY OF SAN BERNARDINO) ss.
 HESPERIA RECREATION AND PARK DISTRICT)

I, Frances Schauwecker, District Secretary of the Hesperia Recreation and Park District, County of San Bernardino, State of California do hereby certify that the foregoing Ordinance No. 24-01 was regularly adopted by the Board of Directors of said Hesperia Recreation and Park District at a regular meeting of said Board of Directors held on the 24th day of July 2024, by the above vote.

 District Secretary
 Hesperia Recreation and Park District

TABLE 1
MAXIMUM SPECIAL TAX RATES
TAX ZONE NO. 1
FISCAL YEAR 2024/25*

Property Type	Maximum Annual Special Tax Rate	Per
Single Family Detached Residential Property	\$725.00	Unit
Single Family Attached Residential Property	725.00	Unit
Multi-Family Residential Property	725.00	Unit
Commercial Property	0.00	Acre
Industrial Property	0.00	Acre
Undeveloped Property	0.00	Acre

C. CFD Special Tax. The rate and method of apportionment of special tax (“RMA”) will be structured to allow for separate special tax rates for each tax zone. The RMA will allow for each tax zone to have different special tax rates for different product types (e.g., single family detached units, single family attached units, and apartment units). District and Property Owner agree that the fiscal year 2024/2025 special tax for Phase 1A shall be \$725. per residential unit. The RMA shall provide for the levy of special taxes only on “Developed Property” which shall be parcels for which a building permit has been issued prior to June 1 of the fiscal year preceding the fiscal year in which the special tax is to be levied. No special taxes will be levied on any property not classified as Developed Property pursuant to the RMA. The special tax shall increase each July 1st, commencing with July 1, 2025, by an amount equal to the product of (i) the prior fiscal year special tax amount and (ii) the percentage increase in the Riverside-San Bernardino-Ontario consumer price index (as more specifically set forth in the RMA).



Alliant Insurance Services Inc.

INVOICE

NAMED INSURED: Hesperia Recreation and Park District	INVOICE DATE: June 28, 2024 CUSTOMER NUMBER: EFFECTIVE DATE: July 1, 2024
--	--

INSURANCE CO: Various	INVOICE NUMBER: 10166294
POLICY NUMBER: PPROP2425	
Total Property Premium:	\$ 144,806.00
ABS Fee:	\$ 1,798.00
Estimated SLT&F's	\$ 4,604.83
Broker Fee:	\$ 0.00
ALL RISK PROPERTY SUBTOTAL	\$ 151,208.83

INSURANCE CO: Various	INVOICE NUMBER: 20166294
POLICY NUMBER: PBOILER2425	
EXCESS BOILER & MACHINERY SUBTOTAL	\$ 0.00

TOTAL DUE AT THIS TIME	\$ 151,208.83
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Total Due includes Premiums, Estimated Taxes and Fees where applicable. The Cyber Enhancement (BBR) premium, should you have elected to purchase this coverage, is not included as part of this invoice.

Please return a copy of the invoice with your payment. Premiums are due and payable upon receipt of this invoice but no later than July 20, 2024. If payment is not received by the due date, policies may be subject to cancellation.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Coverages, limits, sub-limits, terms and conditions could change. All changes will be advised prior to binding and accompany the Binder Confirmation for July 1, 2024 bound terms.

Values and Premiums shown as Bound

**HESPERIA RECREATION AND PARK DISTRICT
INTER-OFFICE MEMO**

DATE: July 10, 2024

PHONE: (760) 244-5488

FROM: SARAH HAUSER, RECREATION MANAGER
Hesperia Recreation and Park District

TO: ROBERT HERNANDEZ, ACTING GENERAL MANAGER
Hesperia Recreation and Park District

SUBJECT: FACILITY USE - "Play Ball" Baseball Event

The District has had the honor to be asked to join Assemblymember Juan Carrillo, District 49, and Major League Baseball in hosting a children's activity/outreach event called "Play Ball". Below are the details of the event:

"Play Ball" Baseball Event:

- Intro to baseball activity **FREE** to children ages 4-10 years old.
- Able to host up to 250 children.
- Event will be held on Saturday, October 5, 2024.
- Location will be Hesperia Community Park, 10200 Datura Road, Hesperia Fields 3 and 4 from 9:30 a.m. to 12:30 p.m. (time includes setup and cleanup).

It is the recommendation of the Recreation Manager for the board to approve the collaboration of this community outreach event and waive the field rental fees of \$168.00 for the field use.

Thank you for your time and consideration in this matter.

/sh



Payment Address
 Miracle Recreation Equipment Company
 PO Box 734154
 Dallas TX 75373-4154
 Phone # (800) 264-7225
 Fax # (877) 215-3869
 sales@miracleplayground.com
 www.miracle-recreation.com

Estimate Number	MREC 6250
Estimate Date	04-11-2024
Expiration Date	07-18-2024

Customer	Hesperia Recreation & Park District
Name	Michael Varner
Phone	401055 16292
Email	mvarner@hesperiaparks.com

Sales Rep	Charlotte Smith
Email	charlotte@miracleplayground.com

Payment Terms	Net 30
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Project Name	Hesperia Lake Park - City of Hesperia - Parts
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Item # & Description	Quantity	Total
929543S TYPHOON SLIDE ASSY, DOMED (630 DEG)	1	\$5,005.00
929394BRG TYPHOON DOMED BARREL CANOPY	1	\$620.00
HW911830-1 HRDW PKG VORTEX TYPHN BRRL L1/1	1	\$61.00
996201 PARTS CARTON TYPHOON	1	\$35.00
987179HG STAIR, 43 1/2" RISE ATA FPS HG	1	\$2,077.00

988056	1	\$77.00
PARTS CARTON KC TP FPS		
		\$7,875.00

7.75% Sales Tax **\$610.31**

Product Total \$8,485.31

Description	Quantity	Rate
Freight Miracle	1	\$2,903.53
Shipping costs for Miracle Recreation Equipment. All prices FOB Destination. Unloading is the responsibility of the receiver. Parts will arrive loose and/or palletized. We recommend at least three people to unload a full play structure delivery.		
		\$2,903.53

Sales Tax **\$0.00**

Shipping, Handling and Non Taxable Services Total \$2,903.53

Grand Total	\$11,388.84
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NOTES AND EXCLUSIONS:

- This estimate shall not become binding until signed and returned for approval.
- A signature indicates acceptance of all terms, conditions, and prices listed.
- A signed quote will not substitute for a Purchase Order if one is required by the Customer. **Make purchase orders out to Miracle Recreation.**
- Exclusions: All Unloading, Storage, Installation, Site Work, Fees & Permits, outside of the quoted above.
- Footing calculations for playground equipment can be added for an additional fee if required
- **All signed quotes and/or purchase orders should be emailed to sales@miracleplayground.com or faxed to 877-215-3869. Hard copies can be mailed to Miracle Playground Sales 1101 California Ave Suite 209 Corona, CA 92881**

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. Miracle objects to any other terms proposed by the customer in writing or otherwise, as material alterations, and all such terms shall be void. The customer authorizes Miracle to ship the equipment and pay Miracle the total amount specified. Shipping terms are FOB the place of shipment via a common carrier designated by Miracle. The customer agrees to pay all additional service charges

for past due invoices per the terms listed above. The customer must provide proper tax exemption certificates to Miracle and promptly pay and discharge all applicable taxes, license fees, levies, and dismiss other impositions on the equipment at its sole expense.

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PROPOSAL

Hesperia Recreation and Park District

Interim Human Resource Consultation

June 26, 2024

SUBMITTED BY:
CHRISTINA BATORSKI PEACOCK
MANAGER, TALENT ACQUISITION & HR
SERVICES

CPS HR Consulting
2450 Del Paso Road
Sacramento, CA 95834
P: 916-471-3426
cbpeacock@cpsshr.us
www.cpsshr.us



Your Path to Performance

June 26, 2024

Robert Hernandez – Acting General Manager
Hesperia Recreation and Park District
16292 Lime Street
Hesperia, CA 92345

Submitted via email to rhernandez@hesperiaparks.com

Dear Mr. Hernandez,

Thank you for considering CPS HR Consulting (“CPS HR”) to assist the Hesperia Recreation and Park District (District) with interim human resource consultation. We appreciate this opportunity to submit a proposal and look forward to partnering with the District on this important work.

With a rich history of assisting government agencies with a full range of human resources services, we at CPS HR are confident that together we can provide expert solutions to meet your needs in a cost-effective manner. We have a deep bench of experts in a broad array of human resources disciplines, long-term experience providing services within the public sector, and an emphasis on quality and value that can be confirmed by our current and past clients.

CPS HR also delivers personalized results-oriented service, utilizing best practice methods and strategies from our team of experts. You will find that:

- ***We are practiced in providing exemplary and responsive service for a variety of HR services.*** CPS HR has held many contracts with local government agencies, so we know how to be responsive to your unique needs. We have the staff, expertise, and resources to provide top-notch professional audit and review services and we are also full-service HR practitioners.
- ***We bring in-depth understanding of all local government operations, programs, and services.*** CPS HR has been helping public agencies meet their human resource needs for nearly 40 years. Our team of experts includes a variety of professionals with the credentials and direct public agency experience necessary to deliver technically accurate content in an innovative and engaging manner.
- ***We have a commitment to maintaining open communications with the District.*** Our project team will focus on integrating with your team and maintaining open communication with your staff to ensure that every activity is completed in a quality manner and adheres to the timeline and budget.

We thank you for the opportunity to submit this proposal and look forward to discussing it with you at your convenience. Please feel free to contact me at (916) 471-3426 or by e-mail at cbpeacock@cpshr.us.

Sincerely,



Christina Batorski Peacock
Manager, Talent Acquisition & HR Services

About CPS HR Consulting

ORGANIZATION IDENTIFICATION INFORMATION	
Legal Name and DBA	Cooperative Personnel Services dba CPS HR Consulting
Headquarters	Physical: 2450 Del Paso Road, Suite 220, Sacramento, CA 95834 Mailing: 2450 Del Paso Road, Suite 160, Sacramento, CA 95834
Main Phone	(800) 822-4277
Regional Offices	20211 Guadalupe Street, Suite 260, Austin, TX 78705 9233 Park Meadows Dr #139, Lone Tree, CO 80124 1968 S. Coast Hwy # 961, Laguna Beach, CA 92651
Year Established	1985
# of FTEs	110
Type of Organization	Joint Powers Authority
Website	www.cpshr.us

CPS HR is a client-centric human resources and management consulting firm specializing in addressing the unique challenges and complexities encountered by government and non-profit organizations. With a history dating back to 1985, **we have consistently served as a trusted advisor to our clients**, understanding their specific needs as self-supporting public agencies.

Our mission is to advance excellence in human resources within the public sector, and our vision is to empower individuals to fulfill the ideals of public service. CPS HR's core competency lies in our in-depth knowledge and expertise in the public sector landscape. Being a public agency ourselves, we possess a deep understanding of the intricacies and issues faced by our client base.

For nearly four decades, CPS HR has been delivering ongoing HR consultation services to a wide spectrum of clients, ranging from state, federal, and local governments to special districts and non-profit organizations. Our extensive experience includes numerous projects with agencies of similar size and scope.

Core Services

CPS HR believes in an integrated, systems-based approach to talent management and provides consulting in all the key areas listed below.

CPS HR CONSULTING CORE SERVICES



Comprehensive HR solutions for advanced organizational performance.



CLASSIFICATION & COMPENSATION

- Classification
- Compensation



DIVERSITY, EQUITY & INCLUSION (DEI)

- DEI Strategic Planning
- DEI Training



HR CONSULTING

- Audit & Compliance
- HR Outsourcing
- HR Membership
- Complaint Investigations



LICENSING & CERTIFICATION

- Accreditation
- Candidate Management
- Program Management
- Testing Services



ORGANIZATIONAL STRATEGY

- Organizational Assessment
- Change Management
- Employee Engagement
- Performance Management
- Succession Planning
- Workforce Planning



RECRUITMENT & SELECTION

- Executive Search
- Mid-Management and Specialized Recruitment
- General Recruitment
- Employer Branding



TESTING

- Assessment Center
- Job Analysis
- Test Rental
- Test Administration
- Selection Tools Development



TRAINING & DEVELOPMENT

- Executive Coaching
- Training Center
- Open Enrollment Training
- On-Site Training

CORE MARKETS



Federal



State



Local



Special Districts



Education



Non-Profit Organizations

Joint Powers Authority

Cooperative Personnel Services, doing business as CPS HR Consulting, is a national firm and is a governmental Joint Powers Authority (JPA) of the State of California. A JPA is a public agency created pursuant to the Joint Exercise of Powers Act (Government Code 6500 et seq). This Act allows two or more government agencies to establish a new public entity authorized to exercise those powers jointly held. A JPA is an instrumentality of a state or a political subdivision of a state and is not a registered corporation of any state. Cooperative Personnel Services was established under a “Joint Powers Agreement” by the State Personnel Board of the State of California, the counties of Sacramento and Sonoma, the Hayward Unified School District, the City of Anaheim, and the East Bay Municipal Utility District, and its purpose is to provide the opportunity for the joint powers “to discuss, study and solve common or similar problems with respect to modern human resource and related management processes.”

Our Chief Executive Officer (CEO) reports to a Board of Directors representing diverse public sector agencies across the nation. Our Board members are listed in the chart on the next page.



CPS HR BOARD OF DIRECTORS

1. Linda Andal, HR Director, City of Anaheim (CA)
2. Vincent Zamora, HR Director, City of Las Vegas (NV)
3. Fernando Yañez, Exec Director of Classified HR, Hayward Unified School District (CA)
4. Vacant, Pinellas County (FL)
5. Kimberly Crum, Director of HR, County of Mecklenburg (NC)
6. LaShon Ross, HR Director/Risk Management, City of Plano (TX)
7. Joseph Hsieh, Personnel Services Manager, County of Sacramento (CA)

Approach to Providing Outstanding Customer Service

CPS HR uses a comprehensive approach for planning, organizing, directing, and controlling consulting engagements. **At CPS HR Consulting, our philosophy for delivering outstanding customer service is deeply rooted in our commitment to client satisfaction and success.** We understand that every client is unique, and we tailor our approach to meet their specific needs and objectives. Our core principles for exceptional customer service include:

- **Client-Centric Approach:** We prioritize the client's goals and vision, ensuring that our solutions align with their objectives. By actively listening and engaging with our clients, we develop a comprehensive understanding of their challenges, allowing us to provide tailored and effective solutions.
- **Open Communication:** We believe in transparent and open communication throughout the project lifecycle. Our dedicated project managers maintain regular contact with clients, providing updates, addressing concerns, and seeking feedback to ensure alignment and satisfaction.
- **Responsive and Accessible:** Our team is readily available to address client inquiries and concerns promptly. Whether through scheduled meetings, e-mail, or phone calls, we maintain accessibility to support our clients whenever needed.
- **Expertise and Innovation:** Our consultants bring a wealth of knowledge and experience to each project. We stay current with industry best practices and innovative approaches to deliver solutions that drive success.

General HR Support Similar Engagements

CPS HR frequently works with government organizations to assist with day-to-day human resources activities which include, but are not limited, to recruitment and selection, employee relations, labor relations, maintenance of personnel records, performance management systems, and consultation on human resource related policies and procedures.

General HR Consulting Partial Listing	
State of California Dept of HR	Fort Collins Loveland Water Dist., CO
California Vanpool Authority (CalVans)	City of Sheridan, CO
Marin Housing Auth., San Rafael, CA	Park County, CO
City of Novato, CA	City of San Jose, CA
City of Union City, CA	County of Monterey, CA
Douglas County, Castle Rock, CO	County of Santa Clara, CA
City of Manitou Springs, CO	City of Vallejo, CA
City of Canyon Lake, CA	City of Carpinteria, CA
City of Englewood, CO	San Bernardino Valley Municipal Water Dist., CA
Town of Eaton, CO	

Examples of Similar Work

City of Santa Rosa, CA

In Santa Rosa, we placed a principal consultant to work 20 hours a week onsite to handle specific human resources related activities which include but are not limited to general human resource administration, recruitment and selection efforts including public safety, classification and compensation studies, review and/or development of desk manuals related to recruitment and selection processes, review of City's current recruitment and selection processes to include recommendations of best practices.

City of Sheridan CO

In Sheridan, we have placed a consultant to work 30 hours a week both onsite and remote to handle all of the day-to day human resources activities which include, but are not limited to, general human resources administration and records management; manage hiring, onboarding, promotion and separation of employees; handle employee relations and conflict resolution; review compensation and benefits package; administer leave policies; performance management; administer worker's compensation; ensure employee handbook is current; and administer and interpret personnel policies. This engagement is current and has been in place since 2018.

City of Turlock, CA

In Turlock, we have placed a senior consultant and administrative technician to work a combined 30 hours a week both remote and onsite to handle all recruitment and selection activities for the City. This engagement is current.

San Bernardino Valley Municipal Water District

At San Bernardino, we provided remote human resources support up to 20 hours a week on an as needed basis. A senior consultant provided support in the areas of recruitment and selection, policy and procedure review, handbook update, employee relations, and recommendations for best practices. CPS HR also conducted an assessment of the human resource functions and determined the City needed a designated HR Manager and presented this recommendation to the District's Board for approval. CPS HR assisted with the recruitment and selection for this newly added position.

Interim Human Resources Support Services

Our Understanding of the Scope of Work

We understand that the District is currently looking for a professional HR consulting firm to provide interim human resources support services on an ongoing basis.

Human Resources Support Services

Our approach includes providing human resources expertise, advice, and consultation to ensure appropriate research, analysis, and professional HR guidance are utilized for all assigned duties and responsibilities. These duties would include hands-on delivery of HR services as well as providing best practice recommendations and assistance with implementation in the requested service areas.

CPS HR staff assigned would work remotely and can assist with a specific project or provide operational or strategic HR consultation to support the day-to-day HR function, as needed. We will comply with any confidentiality and system requirements the District has determined are necessary to maintain the integrity and confidentiality of its data.

HR Support and Consultation: CPS HR will provide the District with remote HR support and consultation. Our team can provide expertise, advice, and consultation in the primary areas listed below, with some of the typical tasks listed:

Recruitment, Examination, Selection, and Onboarding

- Work with hiring managers to develop job postings
- Devise a recruitment strategy and timeline
- Develop recruitment flyers or brochures, if needed
- Create and post advertising in appropriate channels
- Perform outreach to build awareness of the position and attract diverse candidate pools
- Review application materials
- Conduct scoring and screening processes
- Conduct reference checks
- Create an updated new hire packet
- Develop consistent onboarding process

Policy Development and Review

- Assist with the review and interpretation of current, revised, and/or new HR-related laws, policies, and/or procedures
- Write new policies, as needed, or requested
- Review Agency's Handbook to provide recommendations for improvement and ensure compliance with local, state, and federal requirements
- Periodically audit HR records and practices for compliance

Benefit Administration

- Field employee questions
- Process benefit enrollments, changes, and terminations
- Work with third party providers
- Assist with open enrollment activities

Employee Relations (investigations, mediation, etc.)

- Provide advice, counsel, recommendations, and training to ensure a positive and productive work environment
- Provide direction for employee related matters such as time-off, medical leave, formal and informal employee complaints, discipline, termination of employees, and unemployment
- Prepare and implement strategies to prevent and resolve employee problems or disputes
- Provide mediation or investigative services if needed (and at a higher pay rate)

Labor Relations

- Ensure compliance with MOUs or other bargaining agreements
- Policy creation relative to MOUs
- Respond to grievances
- Union communications

Classification and Compensation Studies

- Draft or revise job descriptions
- Perform single classification studies
- Conduct market rate base salary compensation studies

Other HR Administrative Services

- Performance Management & Appraisal Systems
- Leave and Covid management administration
- Conduct interactive process meetings to seek accommodations
- Recommend best practices for ongoing compliance

Pricing Summary and Billing Terms

CPS HR proposes a time and materials pricing model effective as soon as contract execution to provide a Senior Consultant for an approximate *12-month period at 20 hours per week* (1,040 hours), along with one (1) hour per week (52 hours) for the Project Manager, and an additional one (1) hour per week (52 hours) for Administrative Support over the 12 month period with a **not-to-exceed of \$149,760**. CPS HR will invoice the District on a monthly basis for hours actually expended. If needed, by mutual agreement, this arrangement can also be extended.

Project Team Roles and Hourly Rate	
CPS HR Staff Classification	Hourly Rate
Project Manager	\$180/hour
Senior Consultant	\$130/hour
Administrative Support	\$100/hour

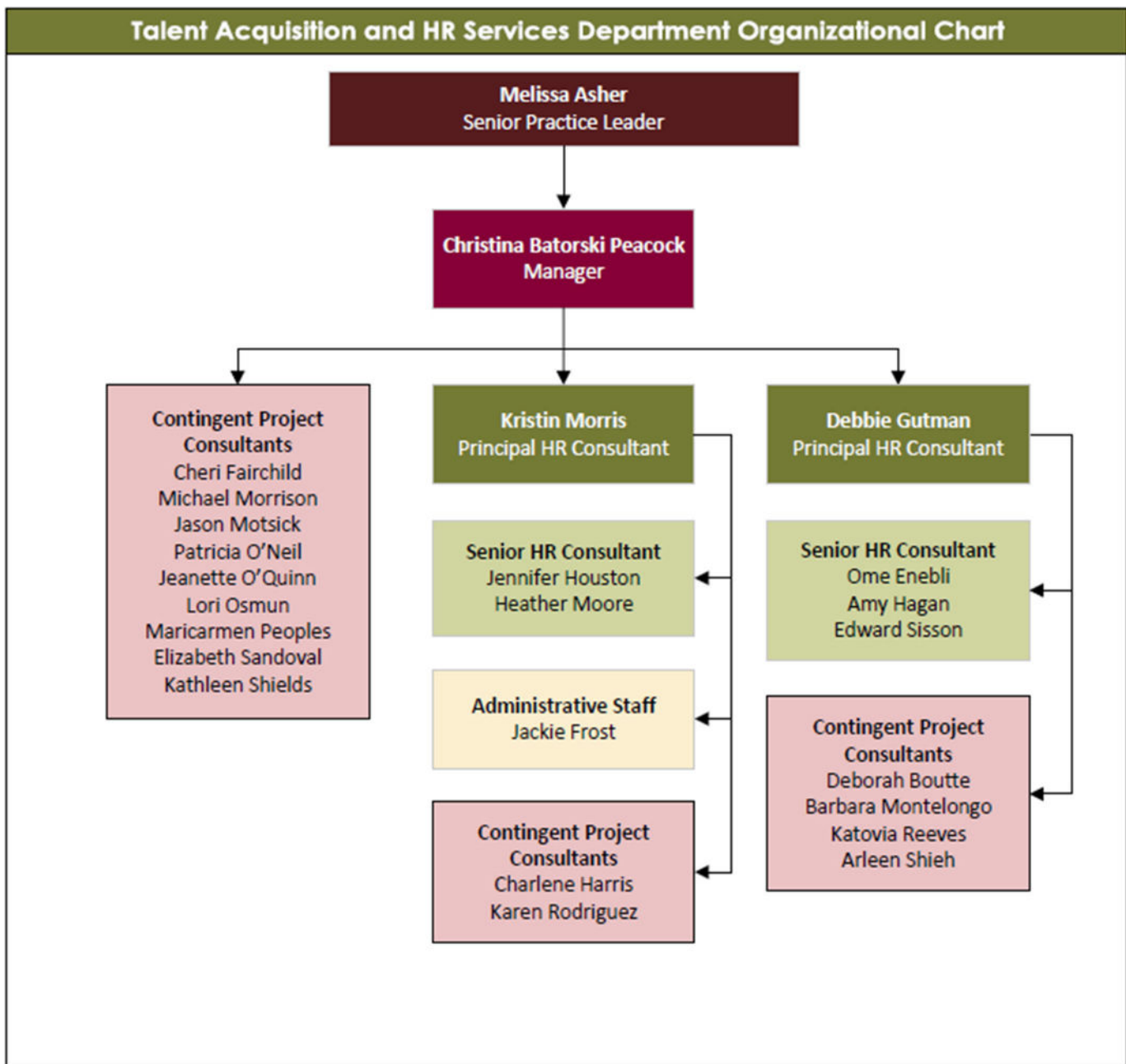
It is assumed that work will be provided remotely. If onsite time is requested by the District, travel time will be billed at 50% of the hourly rate and travel expenses such as air, hotel, per diem, mileage, or parking will be billed at the standard IRS rates. Actual out-of-pocket reimbursable expenses for such items as advertising, printing/copying, postage/delivery charges, and related fees, if paid by CPS HR, will be billed directly to the District for actual expenses incurred.

CPS HR is open to discussing alternative work plans which may alter the cost of the project. The methods, approach, and timelines described in this proposal, as well as the cost estimate, have been prepared as accurately as possible based upon the services requested and objectives described in the information provided to CPS HR. The cost reflects the steps and time necessary to conduct the services in a sound, thorough, and sustainable manner. If changes or additional services are required, we can discuss changes to the project activities, schedule, and/or cost estimates.

Project Staffing

The specific project team will be based on team member availability and expertise at the time of contract execution. We have included an organizational chart of the team that will be supporting this scope of work.

All our project staff have extensive experience working with public agencies and are skilled in using programs in Microsoft Office Suite.





PuzzleHR
Human Resources Solved



Prepared for

Robert Hernandez
at
Hesperia Recreation Park District

Prepared by

Heidi Ferguson
at
PuzzleHR

Dear Robert,

We want to take a moment to say "Thank you" for allowing us the opportunity to present you with this Proposal for Services.

The Founders of PuzzleHR Solutions have over 400 years of combined experience in Human Resource Outsourcing that we bring to bear when we deliver our services to our clients. Years ago, we began to see large companies begin to deliver Human Resource Outsourcing to their core customers as an ancillary service. As time went on, we watched those same companies begin to charge more and deliver less as they moved to more of a "Bundled Service" or "Package" model. Knowing that every company is different and every company's Human Resource needs are different, we asked the question. "How can an "Out of the Box" solution truly deliver value to every company?" The answer is, it can't, and PuzzleHR was born.

The Puzzle Solution doesn't come out of a box, it comes from our clients.

Each of our customers will work with their HR Service Team to develop a customized project plan, which we call the "Puzzle Print", based on their specific needs derived from the diagnostic survey that we deploy towards the beginning of our relationship. At Puzzle, we are structured in a way that allows us to flex and change and grow or shrink that plan as your needs evolve. Every company is different, every puzzle is different, and every solution is different.

There is, however, one thing that every client gets to take advantage of though, and that is our passion for delivering unparalleled service.

The cost of recruiting, training, support, payroll, taxes, benefits and insurance makes the cost of Human Capital the single greatest expense in every business. At Puzzle, we believe that treating that expense as an investment that can produce a return that transforms your company. The following proposal outlines our List of Services that we propose as a solution to the challenges we discussed during the sales process and the associated investment.

We could not be more excited to have the opportunity to help and solve the Human Resources Puzzle at Hesperia Recreation Park District and are available if you ever have any questions or ideas that you'd like to share.

With our best,



Lonny and Chris
Co-Founders
Puzzle Solutions LLC

844-385-0515





EXHIBIT A (List of Services)

For and in consideration of the Puzzle's performance of its duties under this Agreement, Client shall pay to Puzzle service fees in accordance with the table below.

One-Time Set-Up Fees

Implementation Fees (\$3,570 discounted to \$1,500 for NFP)	\$1,500.00
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Subscription Monthly Service Fees

HR Solved!

\$3,750.00

The **HR Solved!** Managed Human Resources Service is the cornerstone of PuzzleHR's offering. Your dedicated team of HR professionals provides the support your organization needs to optimize the HR function and drive business results. At the core of our Managed HR offering are your assigned HR Team supported by the experts at PuzzleHR. Our service is designed to support your employees through the employee lifecycle and your organization as your HR needs evolve.

Your technology enabled team provides support with:

Strategic HR

- Work with C suite/owner to identify company and business goals
- Craft HR strategy to drive results related to goals and remove barriers to success
- Coordinate within PuzzleHR and company to complete initiatives
- Identify and prioritize risk to organization from an HR perspective

Day to day HR Support

- Scheduled meetings between client contact and PuzzleHR to manage initiatives and relationship
- Updates, guidance, and policy review related to federal, state, and local labor law compliance
- Learning management system with robust training library including statutory trainings*
- Leader level access to *LVL UP!* - Live virtual learning sessions powered by the "University of Puzzle"
- Labor poster subscription for on-site and remote employees (if requested)
- Employee relations support for "sticky situations", includes leading investigations
- Separation support
- Diagnostic review of HCM system utilization including payroll, benefits and ancillary HR modules (maximum 5 hours within the 1st year on the service)
- Puzzle Print Employee Survey to identify HR needs and establish priorities
- Vendor recommendations
- Guidance on LOA situations and guide client through employee communication*

Manage 1 - 2 initiatives at any given time

Example Initiatives:

- Turnover mitigation
- Audit employee files
- Onboarding strategies*
- Performance management program development (ex. performance reviews, progressive discipline)
- Handbook and policy creation**
- Mission/Vision/Values creation with C-suite and leadership
- Employee management documentation requirements, procedures, and best practices
- Total reward and compensation strategy and development
- Talent management strategy*
- Change management
- Benefit review, strategy, and best practice (including annual enrollment guidance) *
- Leave of absence program development*
- Leadership development*
- Employee engagement strategies
- Culture review and development*

* Additional levels of service are available upon proposal request

** Additional fees apply for clients with multiple locations that maintain separate handbooks for each location and more than one state. To account for the additional administrative efforts and resources required to manage multiple handbooks and potential variations across different states, an additional fee of \$100 per month per separate handbook and \$50 per month for each additional state will be applied to future invoices.



ACTING GENERAL MANAGER EMPLOYMENT AGREEMENT

This ACTING GENERAL MANAGER EMPLOYMENT AGREEMENT (“Agreement”) is made as of June 12, 2024 (the “Effective Date”), by and between Hesperia Recreation and Parks District (together with its successors and assigns, the “District”), and Robert Hernandez, (hereinafter “Employee”).

RECITALS

WHEREAS the District desires to engage the services of Employee as the District’s Acting General Manager and Employee desires to be employed by the District, as the District’s Acting General Manager; and

WHEREAS Employee will serve at the pleasure of the Board of Directors of the District (hereinafter referred to as the “Board”) and;

WHEREAS Employee represents that he has the requisite skills and is otherwise qualified to serve as Acting General Manager and desires to accept employment as Acting General Manager of the District; and;

WHEREAS the District and Employee (hereafter referred to collectively as the “Parties”) agree to the terms of said employment; and

WHEREAS the Parties wish to enter into this Agreement, setting forth the rights and obligations of the Parties and this Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals, and mutual covenants and conditions set forth herein, and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties hereby agree as follows:

AGREEMENT

- 1. Employment and Term.** The District hereby agrees to employ Employee, and Employee hereby accepts employment by the District as Acting General Manager. Employee’s term of employment by the District under this Agreement (the “**Term**”) shall commence on the Effective Date and end on the date on which the term of employment is terminated in accordance with Section 8. The Employee’s employment with the District shall be on an “at-will” basis.
- 2. Position, Duties and Responsibilities, Location, and Commuting.**
 - (a) Position and Duties.** During the Term, the District shall employ Employee as its Acting General Manager. Employee shall report directly to the District, subject to the specific direction of the District’s Board of Directors (the “Board”). Employee shall have general overall authority and responsibility for performing the duties and responsibilities customarily associated with the position of an Acting General Manager including those set forth in the job description set forth in Exhibit “A”, attached and incorporated, and such additional duties and responsibilities as may be reasonably assigned to him from time to time by the District. The Board shall have

the power and sole discretion to determine any specific additional duties and responsibilities, which Employee must perform under District's rules, regulations, and policies relating to employees. Employee further agrees to use his best efforts, skill, and abilities to promote the District's interest, and to perform the duties and responsibilities assigned to him in a trustworthy, businesslike, and loyal matter. Employee shall also have such other duties, powers, and authority as are commensurate with his position as Acting General Manager and such other duties and responsibilities that are commensurate with his positions as specifically delegated to him from time to time by the Board.

- (b) **Exclusive Services and Efforts.** Employee agrees to devote his or her efforts, energies, and skill to the discharge of the duties and responsibilities attributable to his or her position and, except as set forth herein, agrees to devote all his or her professional time and attention to the business and affairs of the District.
- (c) **Compliance with District Policies.** Employee shall be subject to the bylaws, policies, practices, procedures, and rules of the District, including those policies and procedures set forth in the District's Code of Conduct and Ethics. Employee agrees that to the best of his abilities he will at all times perform all of the duties and obligations required of him either expressly or implicitly under the terms of this Agreement. Employee acknowledges that a violation of these terms shall be considered a breach of the terms of this Agreement.
- (d) **Location of Employment.** Acting General Manager's principal office, and principal place of employment, shall be at the District's offices at 16292 Lime St, Hesperia, CA 92345; however Acting General Manager may be required under business circumstances to travel outside of such location in connection with performing his or her duties under this Agreement.

3. Compensation.

- (a) **Base Salary.** During the Term, the District shall pay to Employee an annual salary of One Hundred Ten Thousand Dollars (\$110,000) ("**Base Salary**"). The Board or the District may increase or decrease the Base Salary, in its sole discretion.

4. Employee Benefits and Perquisites.

- (a) **Benefits.** Employee shall be entitled to participate in such health, group insurance, welfare, pension, and other employee benefit plans, programs, and arrangements as are made generally available from time to time to other employees of the District, on the same terms and conditions as apply to such employees as those may be amended, modified, supplemented, or rescinded from time to time; similarly, the Employee may opt out of such coverage if he has the alternative coverage as required by law. In the event the Employee requests such coverage, the District will provide coverage for Employee and his dependents, spouse, or domestic partner (if applicable) at District's expense. Nothing herein shall be construed to limit the District's ability to amend or terminate any employee benefit plan or program in its sole discretion.

(i) **Life Insurance**

(A) The District shall provide life insurance for Employee payable to beneficiaries designated by Employee, with a value of Fifty-Thousand Dollars (\$50,000). The District shall provide Employee with a copy of the insurance policy purchased to satisfy this contractual obligation, and the terms of the policy shall define the exact scope and nature of the benefit. Employee, at his discretion, may elect to increase the amount of said policy. Employee shall solely bear the cost of any such increase.

(b) **Fringe Benefits, Perquisites, and Paid Time Off.** During the Term, Employee shall be entitled to participate in all fringe benefits and perquisites made available to other employees of the District, subject to Employee's satisfaction of all applicable eligibility conditions to receive such fringe benefits and perquisites. In addition, Employee shall be credited with eighty (80) hours of paid vacation to be used only with prior consent of the Board. Employee shall accrue on a prorated basis over the course of each year of his employment ten (10) days (80 hours) of vacation time allocated evenly each pay period. Employee may cash out up to eighty (80) hours of vacation once a year, after the first year of employment. Should this contract be renewed, Employee will receive three weeks of vacation during the third and fourth years of the contract and four weeks of vacation during the fifth year and thereafter.

(i) **Holiday Pay.** Employee shall receive thirteen (13) paid holidays per District policy.

(ii) **Sick Time.** Employee will accrue sick leave up to 96 hours per year, accrued in monthly increments.

(c) **Reimbursement of Expenses.** The District shall reimburse Employee for all reasonable pre-approved business and travel expenses incurred in the performance of his job duties, promptly upon presentation of appropriate supporting documentation and otherwise in accordance with and subject to the expense reimbursement policy of the District.

(i) **Cell Phone.** The District shall supply Employee with a cell phone for business use. Employee may utilize his personal cell phone for his work and shall be reimbursed \$150/month for such use of his phone.

(ii) **Car Allowance.** The District shall pay Employee a \$700 a month car allowance.

(iii) **Reporting of Used Leaves.** Employee shall provide the Board with a quarterly report of leaves of absences.

5. Employee's Additional Responsibilities

(a) **Full Business Time and Efforts.** During Employee's employment, Employee shall devote his full business energies, interest, abilities, and productive time to the performance of this Agreement and shall not, without the District's prior written consent, render to others services of any kind for compensation, or engage in any

other business activity that would interfere with the performance of his duties under this Agreement or conflict with his duties to the District. Employee's duties may involve expenditures of time more than the regularly established workday or more than a forty (40) hour work week straight and may also include time outside normal office hours, including attendance at Board and other meetings.

- (b) **Business Conduct and Ethics.** During the term of his employment with the District, Employee will comply with the District's policies and guidelines pertaining to business conduct and ethics. Employee further agrees that in rendering services for the District he will always use his best efforts to comply with established District practices and with all applicable federal, state, and local laws and regulations.

6. Performance Evaluation

- (a) **Quarterly Reports.** The District will establish goals for Employee. Employee shall submit a quarterly progress report to the District as to those goals. Goals and objectives may be added or deleted at the discretion of the Board. Attainment of these objectives will be considered in Employee's evaluations.
- (b) **Annual Reviews.** The Board shall review and evaluate the performance of Employee annually for every year this Agreement is in effect. Following each performance evaluation, the Board shall provide Employee with a written evaluation and provide an opportunity for Employee to discuss his evaluation with the Board.

7. Term

- (a) **Initial Term.** Subject to the termination provisions below, this Agreement shall commence as of the Effective Date set forth in the opening section of this Agreement and shall remain at the sole discretion of the Board of Directors.

8. Termination.

- (a) **General.** The District may terminate Employee's employment for any reason or no reason, and Employee may terminate his or her employment for any reason or no reason, in either case subject only to the terms of this Agreement.. Upon termination of Employee's employment, Employee shall be entitled to the compensation and benefits to the date of termination and shall have no further rights to any severance compensation, payments, or benefits from the District. For purposes of this Agreement, the following terms have the following meanings:
 - (i) **"Accrued Benefits"** shall mean: (i) accrued but unpaid Base Salary through the Termination Date, payable within thirty days following the Termination Date ; (i) reimbursement for any unreimbursed pre-approved reasonable business expenses incurred through the Termination Date, payable within thirty days following the Termination Date; (ii) accrued but unused Vacation days; and (iii) all other payments, benefits, or fringe benefits to which Employee shall be entitled as of the Termination Date under the terms of any applicable

compensation arrangement or benefit, equity, or fringe benefit plan or program or grant.

- (ii) **“Cause”** shall mean: (i) a breach by Employee of his fiduciary duties to the District; (ii) the commission of (A) any crime constituting a felony in the jurisdiction in which committed, (B) any crime involving moral turpitude (whether or not a felony), or (C) any other criminal act involving embezzlement, misappropriation of money, fraud, theft, or bribery (whether or not a felony); (iii) illegal or controlled substance abuse or insobriety by Employee; (iv) Employee's material negligence or dereliction in the performance of, or failure to perform Employee's duties of employment with the District, which remains uncured or continues after ten (10) days' notice by the District thereof; (v) Employee's refusal or failure to carry out a lawful directive of the District or any member of the Board or any of their respective designees; or (vi) any conduct, action or behavior by Employee that is, or is reasonably expected to be, materially damaging to the District, whether to the business interests, finance or reputation. In addition, Employee's employment shall be deemed to have terminated for Cause if, on the date Employee's employment terminates, facts and circumstances exist that would have justified a termination for Cause, even if such facts and circumstances are discovered after such termination.
 - (iii) **“Termination Date”** shall mean the date on which Employee's employment hereunder terminates in accordance with this Agreement.
- (b) **Return of District Property.** Upon termination of Employee's employment for any reason or under any circumstances, Employee shall promptly return all the property of the District and any affiliates (including, without limitation, all computers, keys, credit cards, identification tags, documents, data, confidential information, work product, and other proprietary materials), and other materials. In its sole discretion, the District may direct Employee, and Employee agrees to comply with any such direction, to delete or destroy all copies of such documents and materials that are not or cannot be returned to the District that remain in Employee's possession or control.
 - (c) **Post-Termination Cooperation.** Employee agrees and covenants that, following the Term, he shall, to the extent requested by the District, cooperate in good faith with the District to assist the District in the pursuit or defense of (except if Employee is adverse with respect to) any claim, administrative charge, or cause of action by or against the District as to which Employee, by virtue of his employment with the District or any other position that Employee holds that is affiliated with or was held at the request of the District, has relevant knowledge or information, including by acting as the District's representative in any such proceeding and, without the necessity of a subpoena, providing truthful testimony in any jurisdiction or forum. The District shall reimburse Employee for the reasonable out-of-pocket expenses incurred in compliance with this Section.
 - (d) **Post-Termination Non-Assistance.** Employee agrees and covenants that, following the Term, he shall not voluntarily assist, support, or cooperate with, directly or indirectly, any person or entity alleging or pursuing or defending against any claim,

administrative charge, or cause or action against or by the District, including by providing testimony or other information or documents, except under compulsion of law. Should Employee be compelled to testify, nothing in this Agreement is intended or shall prohibit Employee from providing complete and truthful testimony. Nothing in this Agreement shall in any way prevent Employee from cooperating with any investigation by any federal, state, or local governmental agency.

9. Tax Matters.

- (a) **Withholding.** The District shall withhold all applicable federal, state, and local taxes, social security and workers' compensation contributions and other amounts as may be required by law with respect to compensation payable to Employee pursuant to this Agreement.

10. Non-Disparagement. Employee agrees that, during the Term and at any time thereafter, he will not make, or cause to be made, any statement, observation, or opinion, or communicate any information (whether oral or written), to any person other than a member of the Board, that disparages the District or is likely in any way to harm the business or the reputation of the District, or any of its former, present, or future managers, directors, officers, members, stockholders, or employees.

11. Assurances by Employee. Employee represents and warrants to the District that he may enter into and fully perform all of his obligations under this Agreement and as an employee of the District without breaching, violating, or conflicting with (i) any judgment, order, writ, decree, or injunction of any court, arbitrator, government agency, or other tribunal that applies to Employee or (ii) any agreement, contract, obligation, or understanding to which Employee is a party or may be bound.

12. Termination or Repayment of Severance Payments. In addition to the foregoing, and not in any way in limitation thereof, or in limitation of any right or remedy otherwise available to the District, if Employee violates any provision of this Agreement, any obligation of the District to pay Severance Payments shall be terminated and of no further force or effect, and Employee shall promptly repay to the District any Severance Payments previously made to Employee, in each case, without limiting or affecting Employee's obligations under this Agreement the District's other rights and remedies available at law or equity.

13. Notices. Except as otherwise specifically provided herein, any notice, consent, demand, or other communication to be given under or in connection with this Agreement shall be in writing and shall be deemed duly given when delivered personally, when transmitted by facsimile, email, transmission, one day after being deposited with Federal Express or other nationally recognized overnight delivery service, or three days after being mailed by first class mail, charges or postage prepaid, properly addressed, if to the District, at its principal office with a copy to Bracy Hawkins Law, P.C. at 1950 South Sunwest Lane, Suite 301, San Bernardino CA 92408, and, if to Employee, at his address set forth following his

signature below. Either party may change such address from time to time by notice to the other.

14. Governing Law: This Agreement shall be governed by and construed and interpreted in accordance with the laws of the State of California, without giving effect to any choice of law rules or other conflicting provision or rule that would cause the laws of any jurisdiction to be applied. The Parties agree that venue for any dispute arising out of this Agreement of Employee's employment shall be in Hesperia, California.

- (a) **Arbitration of Disputes.** To the fullest extent permitted by applicable, law, any dispute or controversy arising out of or in connection with this Agreement shall be settled exclusively by arbitration, in accordance with the rules of the American Arbitration Association for employment disputes as then in effect. For the avoidance of doubt, it is understood and agreed that this Agreement to arbitrate includes any and all claims and disputes, including, without limitation, as to arbitrability, with respect to Employee's employment with the District or the termination of such employment, including, without limitation, any claim for alleged discrimination, harassment, or retaliation under on the basis of race, sex, color, national origin, sexual orientation, age, religion, creed, marital status, veteran status, alienage, citizenship, disability or handicap, or any other legally protected status, and any alleged violation of any federal, state, or other governmental law, statute or regulation, including, but not limited to, any alleged violation of Title VII of the Civil Rights Act of 1964, other civil rights statutes including, without limitation, 42 U.S.C. § 1981, 42 U.S.C. § 1982, and 42 U.S.C. § 1985, the Age Discrimination in Employment Act, the Americans with Disabilities Act, the Family and Medical Leave Act, the Worker Adjustment and Retraining Notification Act, the Employee Retirement Income Security Act, the Fair Labor Standards Act, the Occupational Safety and Health Act, the Immigration Reform and Control Act, the Sarbanes-Oxley Act, or any state or local law, statute or regulation, as such statutes, laws, and regulations are amended. Judgment may be entered on the arbitrator's award in any court having authority.
- (b) **Procedures; Enforcement.** The arbitration hearing shall commence within ninety calendar days after the arbitrator is selected unless the District and Employee mutually agree to extend this time. The arbitration shall take place in Hesperia, CA. The arbitrator will have full power to give directions and make such orders as the arbitrator deems just, and to award all remedies that would be available in court. Nonetheless, the arbitrator explicitly shall not have the authority, power, or right to alter, change, amend, modify, add, or subtract from any provision of this Agreement. The arbitrator shall issue a written decision that sets forth the essential findings and conclusions upon which the arbitrator's award or decision is based within thirty days after the conclusion of the arbitration hearing. The award rendered by the arbitrator shall be final and binding (absent fraud or manifest error), and any arbitration award may be enforced by judgment entered or vacated in any court of competent authority.

15. Amendments

- (a) **Waivers.** This Agreement may not be modified or amended or terminated except by a document writing, signed by Employee and a duly authorized representative of the District (other than Employee). By an instrument in writing similarly executed (and not by any other means), either party may waive compliance by the other party with any provision of this Agreement that such other party was or is obligated to comply with or perform; provided, however, that such waiver shall not operate as a waiver of, or estoppel with respect to, any other or subsequent failure. No failure to exercise and no delay in exercising any right, remedy, or power hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right, remedy, or power hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, or power provided herein or by law or in equity. To be effective, any written waiver must specifically refer to the condition(s) or provision(s) of this Agreement being waived.
- (b) **Joint Preparation.** This Agreement shall be construed as if both parties jointly prepared it and uncertainly or ambiguity shall not be interpreted against one party.
- (c) **Inconsistencies.** In the event of any inconsistency between any provision of this Agreement and any provision of any District arrangement, the provisions of this Agreement shall control, unless Employee and the District otherwise agree in a writing that expressly refers to the provision of this Agreement that is being waived.
- (d) **Assignment.** This Agreement is personal to Employee and without the prior written consent of the District shall not be assignable by Employee. The obligations of the Employee hereunder shall be binding upon Employee's heirs, administrators, executors, assigns, and other legal representatives. This Agreement shall be binding upon and shall inure to the benefit of and be enforceable by the district's successors and assigns.
- (e) **Voluntary Execution; Representations.** Employee acknowledges that (a) he has consulted with or has had the opportunity to consult with independent counsel of his own choosing concerning this Agreement and has been advised to do so by the District, and (b) he has read and understands this Agreement, is competent and of sound mind to execute this Agreement, is fully aware of the legal effect of this Agreement, and has entered into it freely based on his own judgment and without duress.
- (f) **Headings.** The headings of the Sections and subsections contained in this Agreement are for convenience only and shall not be deemed to control or affect the meaning or construction of any provision of this Agreement.
- (g) **Construction.** The language used in this Agreement shall be deemed to be the language chosen by the Parties to express their mutual intent, and no rule of strict construction shall be applied against any party.
- (h) **Severability.** It is the desire and intent of the Parties hereto that the provisions of this Agreement be fully enforced permissible under the laws and public policies applied in each jurisdiction in which enforcement is sought. Accordingly, if any

particular provision of this Agreement shall be adjudicated by a court of competent jurisdiction or arbitrator to be invalid, prohibited, or unenforceable for any reason, such provision, as to such jurisdiction, shall be ineffective, without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such provision in any other jurisdiction. Notwithstanding the foregoing, if such provision could be more narrowly drawn so as not to be invalid, prohibited, or unenforceable in such jurisdiction, it shall, as to such jurisdiction, be so narrowly drawn, without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such provision in any other jurisdiction.

16. Right of Set Off. In the event of a breach by Employee of the provisions of this Agreement, the District is hereby authorized at any time and from time to time, to the fullest extent permitted by law, and after ten days prior written notice Employee, to set off and apply any and all amounts at any time held by the District on behalf of Employee and all indebtedness at any time owing by the District to Employee against any and all of the obligations of Employee now or hereafter existing.

17. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts shall together constitute the same instrument. Signatures delivered by facsimile or PDF shall be effective for all purposes.

18. Entire Agreement. This Agreement, together with the documents referenced herein, contain the entire agreement and understanding between the Parties concerning the matters discussed herein and supersede and replace all prior agreements and understandings, whether oral or written. Each party agrees that it or he has not relied upon any representation, warranty, or promise not otherwise contained in this Agreement. Copies may be used for all purposes instead of originals.

[Remainder of page intentionally left blank; signature page follows]

Hesperia Recreation and Park District

By: _____
[name and title of District representative]

Date: _____

ACTING GENERAL MANAGER: ROBERT HERNANDEZ

By: _____
Robert Hernandez

Date: _____

Address for Notices: [ACTING General Manager address]
[With a Copy to: [ACTING General Manager counsel address]]

EXHIBIT A

HESPERIA RECREATION AND PARK DISTRICT ACTING GENERAL MANAGER

This job description is established by the Hesperia Recreation and Park District (District) to outline the basic requirements, duties, and general responsibilities of the position of Acting General Manager. The Acting General Manager is an at-will employee of the Board of Directors, which means the Board of Directors may terminate the employment relationship any time and for any or no reason, subject only to the requirements of Federal and State law. Similarly, the employee may terminate the employment relationship without notice at any time for any or no reason.

Position Summary

The Acting General Manager is hired, supervised by, and acts under the direction of the Board of Directors. As the Chief Executive Officer (CEO) of the District, the Acting General Manager is responsible for all aspects of the efficient and cost-effective operation and administration of the District, including all District employees, volunteers, independent contractors, and consultants. The Acting General Manager shall have the power and authority to organize, manage, and contractors all activities necessary or appropriate for the efficient operation and administration of the District, in accordance with the policies established by the District Board from time to time, in its sole discretion. The Acting General Manager advises the District Board on all matters relating to the planning, development, administration, and operation of the District' departments. The Acting General Manager performs a variety of complex executive work in planning, directing, and coordinating management of the District, including planning, and implementing programming and recreational amenities: parks and facility operations, park administration, public relations, marketing, and special events. The Acting General Manager works closely with the District Board to develop and implement capital improvements, programming goals, and annual budgets.

Listed essential functions are not intended to be all-inclusive or restrictive.

Essential Functions

- Consistently promote a positive, professional image of the District and always provide excellent customer service;
- Establish and maintain positive working relationships with the District Board, District employee: volunteers, and partnering agencies;
- Efficiently and effectively administer and conduct the ordinary and usual business and affairs of the District in a reasonable, prudent, and professional manner;
- Exercise supervision and control over all District departments, programs, and activities, including the District's year-round recreation, park, and leisure

programs, and the management and safe operation of the District's facilities.

- Maintain, review, develop and implement administrative procedures and standards for efficient, safe, and effective operation of the District's recreation programs and facilities. Enforce compliance with applicable laws, policies established by the Board of Directors, and industry best practices;
- Annually evaluate and update as necessary short and long-range plans for District growth, programming capital improvements, facility construction/renovation, staffing, and grant writing; implement the plans as appropriate;
- Prepare requests for proposals to provide improvements to the District's facilities; oversee construction projects and facility improvements;
- Make recommendations to the District Board regarding the establishment, consolidation, modification, or elimination of any department, program, or activity the Acting General Manager believes is necessary or appropriate for the efficient and effective administration and operation of the District;
- Responsible for the efficient and effective administration, management, and supervision of the District workforce, including but not limited to hiring/ appointment, promotion, demotion, layoffs, transfer discipline, and training;
- Ensure proper human resources functions, including benefits and record-keeping. Oversee human resource function of subordinate staff through management, including seasonal, temporary, and youth employees and volunteers;
- Coordinate and evaluate District employee benefit programs, and make recommendations to the Board on plan changes and updates;
- Promote District functions, programs, and activities to continually improve public knowledge understanding, confidence, and support. Oversee effective, comprehensive public information efforts using telephone, email, newspaper, website, mailings, and other media;
- Assure coordination of the District's programs with other community organizations such as the school district, City of Hesperia, and various community agencies. Represent the District's interests effectively and professionally in public meetings and in the community, and through verbal, paper, and electronic communications with governmental agencies and private entities, and the community.
- Attend all regular, special, committee, and ad hoc meetings of the Board of Directors in accordance with District policy and participate in discussions with the Board of Directors in an advisory capacity;
- Work hours must be flexible;

- Support functions of the Board of Directors by working with the Board Secretary/ Clerk to prepare and post agendas, prepare meeting minutes and packets, ensuring legal compliance, and by meeting regularly with the Board President or any other requesting member of the Board of Directors;
- Plan, organize, direct, and control the financial activities of the District and the Hesperia Area Recreation District (HARD) Foundation, including the accounting, revenue collection, investment, purchasing, and payroll functions, and management of the approved budget (and any amendments). Serve as the District and Foundation's annual Budget Officer, ensuring a timely development and submission of a proposed budget each year in compliance with all statutory requirements and deadlines;
- Keep the Board of Directors advised of the financial condition and future needs of the District and the Foundation and make such recommendations as the Acting General Manager determines are necessary or appropriate for sound financial management of the District and Foundation, including but not limited to periodically evaluating and recommending improvements to the District's administrative and financing, internal control systems and procedures, and ensuring annual audit compliance;
- Direct the preparation of financial reports as required by law; prepare financial reports and analysis requested by the Board of Directors;
- Maintain the District's historical records, including activities of the Board of Directors, budgets, audit, capital projects, legal issues, and employment records;
- Perform such other duties as may be assigned by the Board of Directors, in its sole discretion, from time to time.
- Plan, develop, and organize the District's programs.
- Read and interpret plans, blueprints, and specifications.
- Speak before civic groups, promote District activities, establish, and maintain effective working relationships, and work as part of a team.
- Manage multiple projects simultaneously. Coordinate, prioritize, and work under time pressures.
- Prepare comprehensive and accurate reports both written and orally.
- Identify key issues in complex situations, evaluate options, and initiate strategies for resolution. Work effectively with sensitive and confidential information in a political environment.

Benefits

- District paid employee and dependent health, dental, and vision insurance in the same amount as other employees.
- Term life insurance coverage of \$50,000.
- Paid sick leave as per policy.
- Thirteen paid holidays per year.
- Retirement with SBERA or another retirement system is determined at the

discretion of the Board.

- Voluntary Deferred Compensation Program available - 3% no maximum.
- District does not participate in the Social Security Program, except for the mandatory 1.45% Medicare Contribution.

Physical Conditions

The essential and marginal functions of this position require maintaining the physical condition necessary for bending stooping, reaching, walking, kneeling, squatting, and/or sitting or standing for prolonged periods of time. You will be required to carry, push, pull, and/or lift fifty-five (55) pounds routinely. The use of hands to finger, handle or feel, objects, write, type, use a telephone, operate office machinery, and manage money is required. Close and distance vision, speaking, hearing, and the ability to operate a motor vehicle is regularly required. A high-level concentration and diligence for extended periods of time will be required to produce reports, correspondence, and documents.

FOOD

New vendors at Hesperia Community Market feature rustic foods, futuristic sweets

Kathy Young

For the Daily Press

Hesperia's Community Farmers Market is gearing up for some fun events for summer. This includes new vendors joining familiar faces, all preparing delicious items for you to try.

And everyone seems to be expanding their inventory, which means a visit to the market every Saturday.

This week we introduce a home baker with imaginative recipes and a freeze-dried candy maker. Both family businesses are making headlines with creative culinary twists as well as ways to use their items for meals, snacks or fun parties.



The Crafted Crumb

Courtney and Ryan Drysdale spent a year planning their food booth adventure, The Crafted Crumb. They planned well because their first six months at the Hesperia farmers market resulted in a social media presence that brings customers with orders for their “simple, rustic, handmade” baked goods.

Courtney was already working from home but wanted to do something new for a possible second career. She loved to bake, so her “next career” was obvious.

The Crafted Crumb features artisanal bread made with the finest and fresh natural ingredients. Artisanal bread is described as “the finest bread you can buy.” It has no additives or preservatives, is hand-shaped and has longer fermentation times for better flavor and texture.

The Crafted Crumb menu includes several types of bread – several varieties of sourdough and sweet breads – as well as muffins and cookies. Several delicious cheesecakes are on their list as well.

Every item is organic, and Courtney is known for her clever tweaks to recipes that produce perfect – and perfectly tasty – results every time. Read her recent Facebook post about the Cansita Cake and all the wonderful pictures.

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Customer favorites include the Jalapeno Cheddar and Garlic Rosemary. Samples are available, and don't be surprised to see customers walking away carrying several varieties of their baked goods.

You can purchase spreads, too — whipped honey or lemon blueberry jam.

The Crafted Crumb is also on Instagram. They cater — message them if you are planning a special celebration and discuss items for your event. Custom orders are also available.



Zacquie Candeeze

Zacquie Candeeze, the name of this fun business, almost created itself — by combining the first names of the creators.

Zach and Jacquie Brown are a busy couple. Zach teaches fourth grade in Hesperia and Jacquie is a stay-at-home mom with two young children.

Their Zacquie journey began during a recent trip to Utah where a side visit to a rodeo in Wyoming led them to freeze-dried candy. Once back home, they did some research and decided freeze-drying candy would be the perfect home business.

They could freeze dry candy and have some fun making sweets that practically sell themselves.

They bought a freeze dryer and set about “sharing the sweetness.”

They have four dryers now, have built a “candy room” and are still looking to grow.

Marketing options are growing, too. They had a booth at the San Bernardino County Fair, and Zacquie Candeeze will be available as an impulse item at Hot Topic stores, described as “the ultimate store for pop culture merch and shirts.”

Currently Zacquie offers 22 different candies — including popular candy flavors and some that are customer-suggested such as caramel apple rings.

Cookies & Cream bites are freeze-dried edible cookie dough pieces homemade without eggs. Another favorite combination is freeze-dried chocolate-dipped strawberries.

Holidays feature seasonal favorites like mints and “peeps.”

Follow Zacquie_candy on Instagram, on Facebook or the zacquie.com website where you can take your time viewing the wonderful items they have available.

You can order online, contact them for gift baskets, raffle baskets, table favors, game prizes or a candy table at your next event. They are very accommodating regarding sizes, prices and combinations of flavors and more.

They also hold raffles on social media. Just comment to enter.

When you go

What: Hesperia Community Farmers Market, 15833 Smoke Tree St., Hesperia.

When: Every Saturday, weather permitting, 10 a.m. to 3 p.m.

Information: Vendor application process: www.tfsoakhills.com. Live DJ, petting zoo, pony rides and more. Parking on Juniper and Smoke Tree Streets.

What: Food truck Sundays

When: First and third Sunday of the month, 1 p.m. to 8 p.m. with vendors, drinks, raffles, live music.

Information: Facebook and Instagram, @hesperiacommunityfarmersmarket.

If you would like your restaurant profiled in Dining Around, text/call 760-953-8682 or email kaynhuey@aol.com.

LIFESTYLE

Victorville local brightening up the High Desert with new murals in Apple Valley, Victorville, and more to come



McKenna Mobley

Victorville Daily Press



Victorville local Vanessa Gomez is bringing color to the High Desert one mural at a time.

Responsible for multiple public art pieces around town, Gomez has been commissioned for murals in Victorville, Apple Valley, Hesperia, and Silverwood Lake this year thanks to a grant from Creative Corps Inland SoCal, an organization that funds Inland Empire artists.

The artist's first mural under the program was at Hesperia Lake Park in August 2023. The hyper vibrant piece called "Terra Aquashere" is a bold

display of native catfish swimming under the watchful eye of park ducks with a fishing rod commanding the foreground.



The colorful scene was the successful trial run of the community art series. The mural was sponsored by the Lifting Our Stories nonprofit in San Bernardino and was open to the public for collaboration. Once Gomez got the initial sketch on the wall and numbered off sections, community members pitched in to paint the body of the fishing mural.

The community-style art collaborative was such a hit that Gomez is currently finishing up her second bout of all-hands-on-deck art. The Victorville community helped paint a new mural of Felix Diaz, a late Victorville veteran, teacher, and coach, in Old Town Victorville with the help of organizations Roots Victorville and HD Family Events.

Utilizing the same Creative Corps Inland SoCal grant, the community enjoyed free art supplies, food, and live music as they painted the blue and orange overtone piece last weekend.

Victorville residents voted on the design, eager to honor the community leader over their other agriculture / rodeo mural design options.

The Diaz family was also active in the community art project and helped paint to honor their loved one. According to Gomez, there were at least 90 other residents in attendance exercising their creativity.

"Everyone was so happy during the event," she told the Daily Press. "That's what it's all about, encouraging community members to pick up a paintbrush and bring color to their neighborhoods."



More art, courtesy of Gomez

Gomez studied animation and visual effects but loves public art because it's the most accessible form to the community, she said.

Her background has prepped her for other large-scale murals around town, including a bobcat piece at the Mike Martin Gymnasium at Apple Valley's James Woody Community Center and Park. The feline fresco was a part of Apple Valley's first Art in the Park event on May 18, where local artists were selected to cover the north side of the gym in an explosion of original artwork.

Animals are Gomez's favorite subject to paint, so incorporating native fauna into her work for Art in the Park was a no-brainer, she said.



Gomez was also commissioned for another community mural in Hesperia on Friday and Saturday, June 28 and 29 at the Epicenter to wrap up the Creative Corps Inland SoCal art initiative in the High Desert.

This parks and recreation building will soon be home to a new basketball mural, the gym's most popular sport. The High Desert community is invited to put on their painting rags and help Gomez with the rich artwork. There will be food and vendors at the event as well as live music from local bands, further enticing the community to get involved in the mural.

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The last piece on the horizon for the Victorville artist is a mural at the Silverwood Lake Nature Center in October. She's eager and willing to add her own splash of color to her community.

"I want to make sure I'm doing my part to help grow the arts in the High Desert," Gomez said. She doesn't plan on retiring her paint brush until she "brightens up all High Desert cities."

McKenna Mobley is a Daily Press reporter and can be reached at mmobley@gannett.com.

Good morning Ms. Hauser,

We had so much fun camping at the Hesperia Lake in May. (17th-19th)

Our scouts loved fishing at the lake, and hiking around the park as well.

We just wanted to thank you for accommodating us, we really appreciate it!

We hope to continue to have our annual camping event at the Hesperia park!

Thank you very much!

Sincerely,

Tamaki Fukae

Cub Scout Pack 257





Thank You

FOR YOUR EXPRESSION OF SYMPATHY

Thank you so much for the card
& beautiful flowers!

You all meant so much to
my mother. She loved working
with all of you. Thanks for
making her life so fun!

Love Al. Lee Al. ...

FROM OUR SCORPION CLASS OF 2024



Thank you

Thank you for supporting our Scorpions on this Senior Award Night!

Sarah Hauser

From: Guadalupe Martinez <guadalupe.martinez@hesperiausd.org>
Sent: Thursday, May 30, 2024 12:25 PM
Subject: Thank You!!!
Attachments: Thank You Class of 2024.pdf

Hello,

Thank you for attending our Senior Awards Night to present! We are grateful for the collaboration we had with you over the school year. I am sharing a Thank You Card from the Class of 2024!

Thank you for all your support for HHS Students!!!

Best,



Student Resources: [Career & College Resource Center Website \[sites.google.com\]](#)

"You have brains in your head. You have feet on your shoes. You can steer yourself in any direction you choose!" -Dr. Seuss

THANK YOU

Thank you Mr. Blocker and staff for your generosity. Your program has made a difference in my life and I am so thankful! Without Little League and the park itself, I would not be who I am today. Thank you for being considerate, and one again so generous to me.

With much gratitude, *Maceff*

**HESPERIA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
FINANCE COMMITTEE MEETING
Tuesday, June 4, 2024 – 3:30 p.m.
Lime Street Community Center, 16292 Lime Street, Hesperia, CA 92345**

MINUTES

CALL TO ORDER

Meeting was called to order at 3:30 p.m. by Director Aguilar.

A. ATTENDANCE

MEMBERS PRESENT: Aguilar, Gregg
STAFF PRESENT: Louie, Schauwecker, Artola, Varner, Hauser, Chavez
GUESTS PRESENT: None

FLAG SALUTE

Flag salute was let by President Gregg.

MESSAGE TO THE PUBLIC/PUBLIC COMMENT

None

DISCUSSION ITEMS

- B. Fiscal Year 2024-2025 Preliminary Budget Review**
- Mr. Artola reviewed the FY 2024-2025 Draft Budget with the committee and answered questions from the committee. The committee had some questions for Mr. Artola. He will bring the answers and make the necessary updates for the next meeting.
- C. RFP for Audit**
- Mr. Artola presented three RFP's for committee review. The committee will bring the item to the District Board for review and approval.
- D. Ranger Reclassification**
- Mr. Chavez presented his reclassification of Park Ranger staff for committee review to be included in the budget.

ADJOURNMENT

The meeting was adjourned by Director Gregg at 7:45 p.m.

**HESPERIA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
FINANCE COMMITTEE MEETING
Wednesday, June 12, 2024 - 3:30 p.m.
Lime Street Community Center, 16292 Lime Street, Hesperia, CA 92345**

MINUTES

CALL TO ORDER

Meeting was called to order at 3:33 p.m. by Director Aguilar.

ATTENDANCE

MEMBERS PRESENT: Aguilar, Gregg
STAFF PRESENT: Louie, Schauwecker, Artola, Varner, Hauser, Zapeda
GUESTS PRESENT: None

FLAG SALUTE

Flag salute was let by Director Aguilar.

MESSAGE TO THE PUBLIC/PUBLIC COMMENT

None

DISCUSSION ITEMS

- A.** Fiscal Year 2024-2025 Preliminary HARD Budget Review
- Mr. Artola gave a line-by-line summary of the draft budget.

Meeting recessed at 4:31pm

Meeting reconvened at 4:36pm

- B.** Fiscal Year 2024-2025 Preliminary Budget Review
- Mr. Artola gave a line-by-line summary of the updates to the draft budget from the discussion at the 6-4-2024 meeting.

ADJOURNMENT

Meeting was adjourned by Director Aguilar at 5:26 p.m.

**HESPERIA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
RECREATION COMMITTEE MEETING
Thursday, June 20, 2024 - 5:30 p.m.
Lime Street Park
16292 Lime Street, Hesperia, CA 92345**

MINUTES

Call to Order

Meeting was called to order at 5:45 p.m. by Vice President Roberts.

A. Attendance

Board Committee Members: Roberts, Irish

District Staff: Hernandez, Schauwecker, Hauser, Kratz, Chavez

Guests: None

Flag Salute

The Flag Salute was lead by Vice President Roberts.

Message to the Public/Public Comment

None

Discussion/Action Items

B. Update on the Adult Softball Program

- Ms. Hauser provided updates to the Committee on upcoming adult softball season, more teams joined the co-ed program and have 7 teams for the mens program. The program is in need of umpires, will call to the community for support.

C. Update on the Youth Basketball Program

- Ms. Hauser gave updates on the registration. We have 401 kids currently registered with approx. 44 co-ed teams. The teams will be getting new jerseys for this season and we are cross promoting the basketball skille camps.

D. Update on the Pickleball Program and Expansion Ideas

- Ms. Hauser gave updates on the Pickleball program activity across the parks. The sport is gaining in popularity and staff is looking into opening up a morning session for the program. Ms. Hauser would like to look into potential tournaments, and possibly more courts at Lime Street Park. The committee agrees to support the expansion of the program.

E. Summer Program Update

- Ms. Hauser gave an update on the summer programs. Kids Kamp is well attened with 20-23 kids. The big draw is the swimming activity. The summer lunch program is also bringing more kids to the park. They are looking to add an additional lifeguard as the

swim sessions are reaching capacity. The committee is thinking about an Olympic sized swimming pool for future developments.

F. Lake Closure Update

- Ms. Hauser gave an update on the lake closure for the Hesperia Fire. Lots of revenue was lost during the closure but the fire station is very grateful and offered to be billed for one week of trash service. The staff was very helpful during the time of the fire, assisting firefighters and food sponsors. The committee suggested putting together a MOD on a disaster plan for emergency situations, possibly a special fund or budget for the future. The committee also suggested to upgrade the showers as well.

G. Proposal to combine Recreation and Event Committee Meetings

- The committee suggested to combine the meetings as duplicate information is being shared at both meetings. Director Irish suggested sending out a survey to the community for interest in the Ready, set, play indoor soccer program for the young kids. The committee also gave suggestions for offsetting costs for special events. Some ideas include, offering snacks, moving events to the lake and charge for parking, or even using modified shipping containers for vendors to create a boardwalk effect to draw patrons.

Adjournment - Meeting was adjourned at 6:28 p.m.

**HESPERIA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
SAFETY, SECURITY, AND MAINTENANCE COMMITTEE MEETING
Thursday, June 20, 2024 - 3:30 p.m.
Lime Street Park Community Center
16292 Lime Street, Hesperia, CA 92345**

MINUTES

Call to Order

Meeting was called to order at 3:30 p.m. by Vice-President Roberts.

A. Attendance

Board Committee Members: Roberts, Director Irish
District Staff: Hernandez, Schauwecker, Varner, Hauser, Chavez,
Guests: Ms. Kratz & Ms. Dawes

Flag Salute

Flag salute was led by Vice-President Roberts.

Message to the Public/Public Comment

None

Discussion/Action Items

B. Park Ranger Report

- Chief Chavez gave an update on the ranger department. Attended the Hesperia Wranglers event, still informing people where to park. The lake has been very busy. Attended the Indigenous Embrace event along with the Farmer's Market. The Farmer's Market is getting more attendance. Has had lots of activity at Hesperia Civic Plaza Park and manages the homeless in the morning. Have been giving out more citations than last month. After-hours contacts have increased from the prior month. Rangers have added the ID numbers to the reports for increased tracking. More signage has been installed at Hesperia Lake, some needs to be repaired. Also made a flyer telling people where to park. Side by side's still out there, riding. Rangers have been citing them and it's been hard to talk to them as they drive off. Also spoke to the captain in charge of the county area. Would need to have more people to manage/stop the riders. Chief Chavez is looking to possibly talk to the bar owner to help manage the situation.

C. Maintenance Report

- Mr. Varner reported on the following: weed abatement for fire control, removed the steps at the rodeo announcer's booth, maintenance items completed, irrigation issues at Hesperia Lakes, Grease clean up at the HCPP due to the farmers market vendors. The committee will consider reconfiguring the farmer's

market set up and charge back the vendors for the clean-up. Received a quote for lighting at Live Oak Park from April, 2022, looking for updated numbers. Asked for updated quotes for the steps at Hesperia Lake Park as well as a new slide at Live Oak Park. Datura house asbestos has been completed, waiting on the completion date of the demo, special order poles will be installed June 28, waiting on install date for broken window replacement, installation of lime street door scheduled, restroom signs have been replaced, received two quotes for wooden floor replacement at Percy Bakker.

Meeting recessed at 3:43pm

Reconvened at 3:48pm

- D. Recap of May 16, 2024, Safety, Security, and Maintenance Committee Meeting**
- The Committee reviewed the highlights from the May 16, 2024, meeting. TV's for Lime Street has been delivered, awaiting installation. The stumps will be removed next week,
- E. Percy Bakker Community Center recap of walk-through on March, 2024**
- The Committee reviewed the following: TVs have been quoted for the pool room, playing table and chairs have been chosen and will be ordered, two sets of pool balls has been completed, the outlet cover plate over the wash table has been installed, trash bins cleaned, expired business licenses have been removed, the hole at the bottom of the roll up doors has been covered, stump grinding of removed trees is scheduled, the landscaping has spray for weeds, and bushes clean out bushes, install a flag poles have been ordered and will be installed soon, Ms. Hauser was able to get the city to schedule repairs to the slurry in the parking lot, the old ash tray and trash can has been removed from front of building. Requested a striping machine to restripe the parking lot in house.
- F. Lime Street Park recap of walk though on April 18, 2024**
- Mr. Varner gave us an update on the 9 staff that trained for the pool. The poles for the tennis courts have been ordered awaiting install, TV's ordered and installed, ceiling tiles repaired, glass doors ordered and will be installed next week. Mojave room has been painted. More lights have been added by the front window, reached out to site logiq to let us know where to purchase the lights, matching chairs have been added to the reception area, get pricing on painting the ball field posts. Backed filled the tree planters as well as in the ball field. Replaced the broken window. Installed blinds for the Ranger's office, bathroom door locks have been removed. Fixed slope near batting cages. Graffiti at the skatepark, what can we do to get patrons to respect the skatepark. Would like to get some pricing for work out equipment for the walking path and add some signage. Dog park fence reinforced, and tennis courts fencing has been repaired. Find a solution for the Basketball court being saturated with dirt due to the

sprinkler system. Would like to look into invisible fencing or mobile alarm systems for the Lime Street Pool to deter people from climbing the fence. The committee approved Chief Chavez to obtain pricing.

- G. Update on Rick Novack Gym repairs
 - Upon repair of the wooden floors, the contractor found the subfloor uneven and in major disrepair. Repairs were quoted and the committee wanted the insurance company to investigate what repairs would be covered. The contractor will not warranty the work until the subfloor is repaired. Kya found layers and layers of padding underneath the floorboards. Mr. Varner will reach out to see if there are pictures about it from the vendor. The broken drain line has been repaired, and staff found out the paint was not properly prepped, contractor was contacted, he will be out for repair. Maybe install DG in the planters.

- H. Update on Hesperia Community Park Restrooms
 - Mr. Varner gave an update on HCP restroom. Was there with Cisneros plumbing, ran a line into the cleanout. Was able to clear the line up to a certain point. Was unable to get to the cleanout as there was so much debris in the line. Offered a quote to install a double ended cleanout to work on cleaning out that line. Also, Datura house demolition is in progress. Old port o potties were removed.

- I. Update on the Power Play Center
 - Mr. Varner gave an update on the AC Frames ready to go on the roof. Possible pest control issue. Rangers' equipment has been removed. Logos have not been given yet. Has a quote for the ceiling to be covered. It was extra hot, also looking into tint in the windows. Needs to get out a measure for the windows.

Adjournment - Meeting was adjourned at 5:30 p.m.

**HESPERIA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
EVENT COMMITTEE MEETING
Thursday, June 27, 2024 - 5:00 p.m.
Lime Street Park
16292 Lime Street, Hesperia, CA 92345**

MINUTES

Call to Order

Meeting was called to order at 5:01 p.m. by Director Irish.

A. Attendance

Board Committee Members: Irish, Aguilar, Blocker
District Staff: Hernandez, Schauwecker, Hauser, Chavez
Guests: None
Absent: Gonzalez

Flag Salute

The Flag Salute was led by Chairman Blocker.

Message to the Public/Public Comment

- None

Discussion/Action Items

B. Update on Insurance for Bounce House Vendors:

- Ms. Hauser Vendors can provide their own insurance.

C. Rodeo Planning Meeting Update:

- Chairman Blocker gave an update on the current sponsors, event capacity, parking, vendors, contestant access and beer sales.

D. Potential Move of free events to Hesperia Lake

- Director Irish suggested that moving events to Hesperia Lake can bring more events to the community that can generate income. The committee also discussed the potential revenue generated from these events. Would like to try the move for the next cycle of events

Adjournment - Meeting was adjourned at 5:56 p.m.

**REGULAR JOINT MEETING OF THE
HESPERIA RECREATION AND PARK DISTRICT
AND THE
HESPERIA AREA RECREATION DISTRICT FOUNDATION BOARD MEMBERS**

**Thursday, June 27, 2024 - 6:00 p.m.
Lime Street Park Community Center
16292 Lime Street, Hesperia, CA 92345**

MINUTES

CALL TO ORDER

The meeting was called to order at 6:02 p.m. by Chairman Blocker.

ROLL CALL

Committee: Irish, Gonzalez
Foundation: Drylie, Hill, Gingerich, Daugherty, Blocker
District Staff: Hernandez, Schauwecker, Varner, Chavez
Other: None

FLAG SALUTE

Vice Chair Drylie led the flag salute.

MESSAGE TO THE PUBLIC/PUBLIC COMMENT

None

COMMUNICATIONS

None

DISCUSSION/ACTION ITEMS

a. Approval of May 23, 2024, Meeting Minutes

Motion made by Vice Chair Drylie to approve the May 23, 2024, minutes, seconded by Member Daugherty. The motion passed by the following vote:

AYES: Drylie, Gingerich, Blocker
NOES: None
ABSENT: None
ABSTAIN: Hill, Daugherty

b. Election of Officers - Secretary

Vice Chair Drylie nominated Frances Schauwecker as new secretary seconded by Member Hill. The motion passed by the following vote:

AYES: Drylie, Hill, Gingerich, Daugherty, Blocker
NOES: None

ABSENT: None

ABSTAIN: None

C. Event Ad Hoc Committee Update

- Director Irish gave an update on potentially moving the concerts and movies in the park to generate revenue as well as offering new events like a duck race and chili cook off. Looking to use Jolly Jumps at events as they have their own insurance. Also thinking about charging for the “extras” during the tree lighting events i.e.: petting zoo, train and pictures with the reindeer. Also considering a drone experience in leu of Fireworks at the rodeo.
- Vice Chairman Drylie is working on a new grant with Ms. Hauser and General Manager.

D. Preservation Committee Update

- a. Vice Chairman Drylie is still moving along with the grant he solicited for 218K for the rehab of the museum. There is about 8K that comes in via donations and revenue and another 2K in the budget for the museum.

E. HARD Foundation By-Laws

- a. Vice Chair Member Drylie reported on his review of the current bylaws and the letter received from legal counsel. He offered some corrections and updates. Foundation members decided to restructure the by-laws, job descriptions and member expectations during a special meeting in the coming weeks.

F. HARD Fundraising+

- a. Discussion and update on current fundraising activities
 - i. The Foundation decided to add this to the agenda for discussion during the special meeting
- 1. Discussion on planning a fundraising event
 - i. The Foundation decided to add this to the agenda for discussion during the special meeting

G. Hard Foundation website

- a. Adding a page dedicated to the rodeo
 - i. It was decided to set up a google page for the rodeo and link it to the website and event page.
- b. Offering an online payment system for sponsorships etc.
 - i. The chairman would like to discuss the item with the Finance Manager, Member Hill also suggested to set up a payment portal that is designated for the sponsorships.

DISTRICT FOUNDATION COMMITTEE

a. District Board Report

- 1. Director Aguilar reported on the following: Gave an update on the change in General Manager, are very excited about bringing him aboard, and is confident that

we are moving in the right direction. Would like foundation members to call them, so to have better conversations, instead of having conversations over concerns during public meetings. The Committee thanked the HARD Foundation members for volunteering and working on the mission, as well as educating the community.

2. Director Irish gave an update on the floors at the Rick Novack Center.

b. Comments

1. The foundation committee is excited to see the movies and concerts in the park at hesperia lake and are anticipating having great events coming up I the future.

STAFF REPORTS

a. Programs/Events/Activities Handouts

1. Chief Chavez gave an update on the potential to secure grants for the PAL Program. Since the city has a new captain, it was pushed back. The general manager will be looking to potentially host a fundraiser as well as looking to other community businesses to support the project.

FOUNDATION CHAIR'S COMMENTS

- a. Chairman Blocker is excited to welcome Mr. Hernandez and feels like we sre going to work well together. He also thanked Mr. Chavez for his work on handling the parking for the Rodeo as well as thanking the board and directors. Looking forward to moving towards bigger and better things.

FOUNDATION MEMBERS' COMMENTS

- b. Member Hill: Would like to add different scholarship categories to the next agenda to be ready for the next scholarship season.
- c. Member Daugherty: Is currently working on the Old West days and possibly a renaissance fair. Would like to walk around the area with the representatives. Hoping new events will attract more people to the area since the Pirate Faire was cancelled.
- d. Vice Chari Drylie: Will be giving a presentation on the history of water in the High Desert for the Sheep Creek Water District.
- e. Member Gingerich: None

ADJOURNMENT - Meeting was adjourned at 7:56 p.m.