



**BOARD OF DIRECTORS POLICY REVIEW COMMITTEE
MEETING AGENDA**

Kelly J. Gregg *President*
James Roberts III *Vice President*
Jose Gonzalez *Director*
Shawna Irish *Director*
Roman Aguilar III *Director*

Robert Hernandez *Acting General Manager*

**HESPERIA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
POLICY REVIEW COMMITTEE
Tuesday, August 27, 2024 - 3:45 p.m.
Lime Street Park Community Center
16292 Lime Street, Hesperia, CA 92345**

Minutes

CALL TO ORDER

Meeting was called to order at 3:45 pm by Director Aguilar.

A. Attendance

Board Committee Members: Aguilar, Gregg
District Staff: Hernandez, Schauwecker, Artola, Chavez
Guests: None

FLAG SALUTE

Flag Salute was led by President Gregg

MESSAGE TO THE PUBLIC/PUBLIC COMMENT

Welcome to this Board of Directors' Policy Review Committee Meeting. The Committee encourages public participation. If you desire to address the Committee on any District-related matter within the jurisdiction of the Committee or item on the Agenda, please fill out one of the speaker forms in the back of the meeting room and turn it in to the General Manager. When called upon, please come forward, and state your name (if you wish) and address before addressing the Committee. Please limit your comments to five minutes per speaker.

Please note that if you address the Committee on items not on the Agenda, the Brown Act does not allow discussion of such items. Therefore, the Committee may only do the following: refer the matter to staff, ask for additional information, request a report back, or give a very limited factual response.

PUBLIC COMMENT

- None

DISCUSSION ITEMS

- B. Review of Updated Purchasing/Procurement Policy**
- The policy review committee would like the policy to be updated to give more clarification and direction to staff regarding spending limits for the General Manager. Legal has set some language in place as safeguards against unauthorized spending. Staff was directed to make the final updates to the policy and bring it to the board for final vote on the spending limit cap for the General Manager.
- C. Review of Updated Board and Management Travel Reimbursement Policy**
- The policy review committee reviewed the update to the policy. Including updating the per diems, reimbursements for incidentals and the processes for reimbursements. It was also directed to provide more clarification on the types of meetings board members are reimbursed for. The revised policy should be updated in the Board Manual and Employee handbook. The updates to the policy will go before the board for final approval.

ADJOURNMENT at 4:47pm by Director Aguilar

It is the intent of the Hesperia Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Hesperia Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District Office at (760) 244-5488, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Board Meeting documents can be reviewed by the public at the District Office, 16292 Lime Street, Hesperia, CA - Monday through Friday, 8:30 a.m. to 5:00 p.m.